
Board of Health Meeting Minutes March 17, 2026

Board of Health (BOH) President Eric Rock called the convention to order at 5:00PM.

In attendance: Rock; Health Commissioner Marc Barr; Director of Environmental Health Steve Swatzel; BOH Medical Member Wilma Mansfield, MD; Administrator Courtney Midkiff; BOH Vice President Edna Weber and BOH Member Roger Gaul. Absent was BOH Member Pam Patterson.

Attendees recited the Pledge of Allegiance and Midkiff offered prayer.

Recognition of Outgoing BOH Member:

The BOH and attending MCHD employees took time to recognize Roger Gaul's service over the past 15 years. Gaul's current term ends in March and he has opted not to seek reappointment when the District Advisory Council convenes on March 24th. Gaul was presented with some customized commemorative items made and donated by CARI Country Creations as well as with a greeting card signed by employees and BOH Members. Refreshments were served while attendees enjoyed a few moments of fellowship in appreciation of Gaul's time and effort.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 2/10/26 BOH Meeting Minutes as emailed prior to the meeting for Member review. Rock made a motion to approve the document as emailed; Mansfield seconded the motion. All were in favor of the motion.

New Business:

Midkiff requested a motion to approve the Jan. and Feb. BOH Fiscal Reports; payment of BOH monthly bills as presented via spreadsheet; the Feb. 2026 daily deposits to the Auditor's Office; Feb. billing remuneration report; MCHD Feb. 2026 Farmers Bank & Savings Co Checking Statement. There were no Feb. 2026 donations. Gaul made a motion to approve the fiscal items as presented; Rock seconded the motion. Motion carried unanimously.

Midkiff asked for a dual motion to approve retroactively 1. the Meigs County District Board of Health Meigs County Combined Statement of Receipts, Disbursements and Changes in Fund Balances (Regulatory Cash Basis) All Governmental Fund Types for the Year Ended December 31, 2025 prepared by Charles E. Harris & Associates. The report was emailed to Members prior to the meeting for review. Midkiff noted that two classified ads were placed in WV News' River Cities Register announcing public availability of the report. Charles E. Harris & Associates submitted the report to the Auditor of State's Hinkle System on March 2nd. 2. And to approve using Charles E. Harris & Associates to compile the Meigs County District Board of Health Meigs County Combined Statement of Receipts, Disbursements and Changes in Fund Balances (Regulatory Cash Basis) All Governmental Fund Types for the Year Ended

December 31, 2026. Mansfield made a dual motion to approve retroactively the report as emailed and to contract again with Charles E. Harris & Associates; Weber seconded the motion. Motion carried unanimously.

Midkiff requested a motion to approve retroactively the part-time employment of Mackenzie Frum as WIC Clerk effective 3/9/26 at 8AM. Frum works 28 hours per week with a starting hourly rate of pay of \$15.55. Rock made a motion to approve retroactively Frum's part-time employment; Gaul seconded the motion. All were in favor of the motion.

Midkiff solicited a motion to approve a part-time Certified Community Health Worker (CHW) job description for the WIC Peer as well as Holzer's HRSA grant-funded Maternal Health Outreach Program. Holzer has contracted with the MCHD to serve eligible County residents. The document was emailed to Members prior to the meeting for review. The CHW will work 10 hours per week as the WIC Peer and 20 hours per week for the Holzer grant at a starting hourly rate of \$15.55. Gaul made a motion to approve the job description as emailed; Rock seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve retroactively the custodial contract termination initiated by Daylon Jenkins effective 3/31/26. Weber made a motion to approve retroactively the contract termination; Mansfield seconded the motion. All were in favor of the motion.

Midkiff beseeched a motion to approve retroactively a custodial contract by and between the MCHD and Lisa Bishop effective 4/1/26 for 15 hours per week at \$12 per hour. Gaul made a motion to approve retroactively the contract; Mansfield seconded the motion. Motion carried unanimously.

Midkiff requested a motion to approve the MCHD's revised Immunization Clinic Policy, which includes updates to the childhood schedule from the American Academy of Pediatrics. The revised policy was emailed to Members prior to the meeting for review. Rock made a motion to approve the policy as emailed; Gaul seconded the motion. All were in favor of the motion.

Midkiff solicited a motion to pay for meals from Broken Bread Catering for attendees of the annual District Advisory Council Meeting on March 24th. Each meal is \$17. Midkiff ordered 30 meals. Gaul made a motion to approve the catering expense; Weber seconded the motion. Motion carried unanimously.

Environmental Health:

In Feb. 2026, there were four nuisance complaints resulting in three solid waste inspections and one housing (sanitary conditions) investigation in conjunction with Meigs Co. Adult Protective Services. There were eight animal bites in Feb. 2026 involving six dogs and two cats.

Swatzel provided an update on the Middleport Speedway's retail food establishment (RFE) license, which the MCHD revoked due to unsanitary conditions. The business shuttered operations for 13 days during which the facility was cleaned and received extermination services on a daily basis. Food items were wasted and potential rodent entrances were sealed. The MCHD conducted a final inspection on Feb. 13th and restored the RFE license.

There were two complete WPCLF Project Bids for three household sewage treatment system replacements at 37890 Dye Road in Rutland for Kelly Watson (100% funded); 35099 Wolf Pen Road in Pomeroy for Josephine Ryder (85% funded) and 30920 Barringer Ridge Road in Portland for Kenneth Myers (100% funded). The bids were from Duncan & Daniels Enterprises in the amount of \$37,936 and Southeast Excavating in the amount of \$61,900. Rock made a motion to accept the lowest bid from Duncan & Daniels Enterprises; Mansfield seconded the motion. All were in favor of the motion.

The MCHD was notified by the OEPA that it would be receiving a \$200,000 award for the 2026-27 WPCLF Project. Receipt of the award is expected by or before July 30th. Swatzel asked for a motion to approve a required resolution authorizing Midkiff to accept the funding on behalf of the MCHD. Rock made a motion to approve the resolution, which was emailed to Members prior to the meeting for review. Gaul seconded the motion. Motion carried unanimously.

The MCHD is awaiting notification of award for the OEPA Recycle Ohio Grant. If awarded, funding will be used to sponsor the 2026 Meigs County Cleanup Day. The tentative event day is Sept. 12th.

Swatzel provided an update about the nuisance on property along SR 325 owned by Pam Cross. The abatement was completed to the MCHD's satisfaction. No legal referral was necessitated.

There was one Soil Evaluation Estimate received for WPCLF projects at 30619 Barringer Ridge Road in Portland for Ruth Ann Sellers (85% funded) and 47480 Morning Star Road in Racine for Mark Pierce (50% funded). Swatzel contacted Soil Scientists by email for estimates on March 12, 2026. Bids were accepted by email up to today at 4PM. The only estimate received was from Carlos Cole in the amount of \$1,000. Gaul made a motion to accept the sole bid from Carlos Cole; Weber seconded the motion. All were in favor of the motion. It was noted that, if proposed legislation is passed by State legislators, soil evaluations would no longer be required.

Swatzel reported on discussions from a recent Gallia, Jackson, Vinton, Meigs Solid Waste District Meeting. Because of declining funding, there ultimately could be one centralized recycling location within Meigs County in the future instead of multiple locations. The District has an OEPA required goal of having recycling accessible to 80% of the County's population and Jackson County requires additional sites. Meanwhile, the District does have sufficient grant funds for scrap tire abatement and has offered to subsize MCHD efforts after the current Mosquito Grant funds are expended by April 30th.

Other New Business:

The MCHD received its annual subsidy from the Ohio Dept. of Health (ODH) in the amount of \$14,132.30, which was \$136.18 more than what was received in 2025.

Midkiff announced that the MCHD's annual renewal with Anthem for employee medical insurance (which is effective May 1st) includes an increase of 27.13% in the monthly premium according to Jennifer White from the Schwendeman Agency, who will visit the MCHD on March 18th at 1PM to discuss renewal options.

Old Business:

Happy Ears Audiology's next visit to the MCHD is March 18th.

Midkiff relayed that Dr. Tammy Duangthip, Associate Professor and Chair, Division of Dental Public Health at The Ohio State University (OSU) and other members of her team will conduct a site visit at the MCHD on March 30th at 9:30AM to determine if the site is appropriate for accommodating its new dental coach from which to provide County residents with services.

Infectious Disease Update:

The Jan. and Feb. 2026 Meigs County Infectious Disease Reports as compiled by Regional Epidemiologist Nathan Christian can be reviewed at www.meigs-health.com.

Barr announced that the MCHD is conducting a virtual meeting upon the request of Meigs Local School District to provide information about Measles on March 23rd beginning at 8:30AM. This is in response to recent outbreaks and the need for local protocols should the disease be detected locally.

Midkiff said that the MCHD is considering implementing a trial Tb testing program with reimbursed funds in the amount of \$1,665.57 from ODH received by the County Commissioners for the MCHD's Director of Nursing time and effort in monitoring and assisting a county resident diagnosed with ocular Tb in 2023-24. Surrounding counties continue to offer the Mantoux skin test even though the IGRA (blood test) is the gold standard. A fee for service would be charged per test as medical claim billing will not be an option. While the MCHD does not receive an overwhelming number of requests for the service, it does receive several and currently has to refer stakeholders to other county health departments or to their healthcare provider. The requests are mainly for employment or school requirements. More information will be shared upon availability.

Building Update:

Midkiff and Barr provided the following updates: 1. The MCHD received a quote from New Era Broadband exceeding \$3,000 for a VoIP door entry system. The current system is experiencing technical issues. While it does not provide 100% security, staff find some value in continuing to use it. Another quote has been requested to replace the system with a similar one for cost savings. 2. Midkiff recently requested that County Maintenance address the door lock issue at the second-floor entrance of the Meigs Multipurpose Health Center in which the MCHD is located. The Board of County Commissioners, which owns the facility, paid for the services of a locksmith to change the locking mechanism. 3 The MCHD received reimbursement as requested from Judge Scott Powell and Prosecutor James Stanley for recent CAT generator repairs since their offices also benefit from a functioning generator. The Board of County Commissioners rejected the MCHD's request to pay for the \$980 repair.

Miscellaneous Business:



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Upcoming events include a Staff Meeting on March 18th from 8:15-10AM; a Get Healthy Meigs! Meeting on March 19th from 10:30AM-noon at MCJFS; the annual DAC Meeting on March 24th at 6PM at Rutland Bottle Gas Building (Fairgrounds); Drug Takeback Day on April 25th from 10AM-noon at Powell's Food Fair.

Rock suggested that the MCHD conduct outreach in Columbia Township at the Firehouse during the June 6th SR 143-yard sale. Constituents in Columbia Township failed to pass the MCHD's renewal levy in Nov. 2025. He would like to see the MCHD have more presence in that jurisdiction.

The next BOH Meeting will take place on 4/14/26 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting adjourned at 6:20PM with a motion by Gaul.

Marc Barr, MS
Health Commissioner

(Midkiff transcribed the March 17, 2026 BOH Meeting Minutes.)



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