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## **Board of Health Meeting Minutes December 9<sup>th</sup>, 2025**

Board of Health (BOH) Vice President Edna Weber called the convention to order at 5:03PM as BOH President Eric Rock was not able to attend the meeting.

In attendance: Weber; Health Commissioner Marc Barr; Director of Environmental Health Steve Swatzel; BOH Medical Member Wilma Mansfield, MD; BOH Member Roger Gaul; BOH Member Pam Patterson

Attendees recited the Pledge of Allegiance and Weber offered prayer.

A Public Hearing for the 2026 Proposed Environmental Health Fees was held. Swatzel advised that contractors and pool operators who would be affected by proposed fee increases were notified about the proposed increases via USPS mail. This public meeting was advertised twice via the WV News. No community members attended the hearing and no comments were received.

### **Approval of Meeting Minutes:**

Barr beseeched a motion to approve the 11/18/25 BOH Meeting Minutes as emailed prior to the meeting for Member review. Mansfield made a motion to approve the document; Weber seconded the motion. All were in favor of the motion.

### **New Business:**

Barr requested a motion to approve Nov. BOH Fiscal Report; payment of BOH monthly bills as presented via spreadsheet; the Nov. 2025 daily deposits to the Auditor's Office; Nov. billing remuneration report; 2025 Credit Card Use Log; advance back \$12,000 from T052T14 (FY 25 WIC Advances) to the General Fund (S000S31); advance back \$5,000 from T082T02 (MRC STTRONG Advances) to the General Fund (S000S31). There were no Nov. 2025 donations. Patterson made a motion to approve the fiscal items as presented; Mansfield seconded the motion. Motion carried unanimously.

Barr solicited a motion to approve retroactively the full-time employment of Matthew Metzger as a REHSIT effective December 1<sup>st</sup>, 2025 at \$20 per hr. Gaul made a motion, Weber seconded the motion, all were in favor.

Barr requested a motion to approve retroactively the part-time employment of Robin Swain as WIC Clerk effective 8am on December 15<sup>th</sup>, 2026 at \$15.55 per hour for 28 hours per week. Gaul made a motion, Mansfield seconded the motion, all were in favor.

Barr asked for a motion to approve retroactively a MOU with Meigs Co EMS for the provision of Narcan. Weber made the motion, Patterson seconded the motion, all were in favor.

Barr solicited a motion to approve the revised Nursing Policy & Procedure Manual policies as were emailed to the group. Mansfield made the motion, Gaul seconded the motion, all were in favor.

Barr requested a motion to approve retroactively the fully executed MOA for the audit of the Meigs County District Board of Health for the fiscal period January 1, 2024 through December 31, 2029 as emailed. Weber made the motion, Patterson seconded the motion, all were in favor.

Barr solicited a motion to approve the custodial contract termination initiated by Patsy O’Bryant effective December 31<sup>st</sup>, 2025. Gaul made the motion, Patterson seconded the motion, all were in favor.

### **Environmental Health:**

In November 2025, there were five nuisance complaints resulting in three solid waste investigations, one food service inspection and one tattoo inspection. There were 11 animal bites investigated in Nov. 2025 involving 10 dogs and one cat.

Swatzel relayed that there is not an update for the Meigs County Landfill. The Ohio Environmental Protection Agency (OEPA) has provided a Public Notice to approve a National Pollutant Discharge Elimination System (NPDES) permit to Chris Tenoglia and Wes Karr, owners of Karrten C&DD Landfill.

Barr solicited a motion to relinquish the MCHD OEPA solid waste inspection program effective end of day December 31<sup>st</sup>, 2025. Gaul made the motion, Patterson seconded the motion, the motion carried unanimously.

The third and final reading of the 2026 proposed MCHD Environmental Health Fees (local fees only) took place. There have been no changes since the first reading. Weber made a motion to approve the third and final reading of the 2026 proposed MCHD Environmental Health Fees (local fees only); Mansfield seconded the motion; Patterson abstained. Motion carried.

The 2026 Meigs County Cleanup Day date has moved to September 12, 2026. Swatzel attended a Meigs County Fair Board meeting to discuss proposed dates for the Cleanup Day as the Fairgrounds have provided the space for the event in previous years. Because the fairgrounds have projects planned for the spring, it was decided to move the Cleanup Day to September 12<sup>th</sup> in an attempt to avoid the work timeline of the planned projects at the fairgrounds.

### **Other New Business:**

There was discussion about adding Xylazine Test Strips to MCHD’s current Harm Reduction Program of Naloxone and Fentanyl Test Strips (FTS). The Membership concurred that these test strips should become another Harm Reduction Tool provided by the MCHD.

### **Old Business:**

None reported

### **Infectious Disease Update:**



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The Nov. 2025 Meigs County Infectious Disease Report as compiled by Regional Epidemiologist Nathan Christian can be reviewed at [www.meigs-health.com](http://www.meigs-health.com). Barr provided the following data on the amount of flu and COVID vaccines administered by the MCHD as of Dec. 9: 220 flu shots and 91 COVID vaccines have been given this respiratory season.

**Building Update:**

Swatzel relayed that recent MCHD roof leaks have been patched by County Maintenance personnel.

**Miscellaneous Business:**

Upcoming Events/Closures: Staff Christmas Party – Dec. 10 noon-4PM at Meigs Golf Course. Barr noted there would not be a December staff meeting. Encumbrance Due Date – Dec. 16; Holiday Closures – Dec. 24-25, Jan. 1.

The next BOH Meeting will take place on 1/13/26 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting adjourned at 5:55PM with a motion by Patterson.

Marc Barr, MS  
Health Commissioner



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