

Board of Health Meeting Minutes
Oct. 14, 2025

Board of Health (BOH) President Eric Rock called the convention to order at 5:01PM.

In attendance: Rock; Administrator Courtney Midkiff; Health Commissioner Marc Barr; Director of Environmental Health Steve Swatzel; BOH Medical Member Wilma Mansfield, MD; BOH Member Roger Gaul; BOH Vice President Edna Weber; BOH Member Pam Patterson.

Attendees recited the Pledge of Allegiance and Weber offered prayer.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 9/9/25 BOH Meeting Minutes as emailed prior to the meeting for Member review. Rock made a motion to approve the document as emailed; Mansfield seconded the motion. All were in favor of the motion.

New Business:

Midkiff requested a motion to approve the Aug. and Sept. BOH Fiscal Reports; payment of BOH monthly bills as presented via spreadsheet; the Sept. 2025 daily deposits to the Auditor's Office; Sept. billing remuneration report; establishment of a new fund for FY 26 WIC (T057); make FY 26 WIC appropriations 10/1/25-12/31/25: T057T01 Salaries - \$26,876; T057T02 Medicare - \$386.; T057T03 PERS - \$3952; T057T04 Insurance - \$3098; T057T07 ODC – \$573; T057T08 Contracts - \$540; certify FY 26 WIC revenue T057T01 Revenue - \$35,425; T057T02 Advance - \$11,800; advance \$11,800 from S000S31 (General Fund Advances) to T057T02 (FY 26 WIC Grant Advances); appropriate \$25,000 into T095T01 (SHF OSFR Salary and Fringes) (assumed County Auditor did this in Jan 2025 and discovered it hadn't been done); make 2025 appropriation adjustments S000S11 – Supplies – increase by \$1,000 from \$4,000 to \$5,000 and S000S31 – Advances – increase by \$1,800 from \$30,000 to \$31,800. There were no Sept. 2025 donations. Rock made a motion to approve the fiscal items as presented; Patterson seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve the renewal of employee ancillary insurance coverages (dental, vision and group life coverages) via BEAM effective 12/1/25. The MCHD currently pays 80% of the employees' monthly premium for dental and vision and 100% for group term life. Options, in addition to the BEAM renewal, were emailed to Members prior to the meeting for review. Mansfield made a motion to approve the BEAM renewal as emailed and to continue covering 80% of employee's monthly premium for dental and vision and 100% for group term life; Rock seconded the motion. All were in favor of the motion.

Midkiff solicited a motion to approve retroactively the custodial contract termination initiated by Stacey Cleland effective Sept. 30th. Cleland accepted full-time employment elsewhere and the two duties proved to be too much for her. Rock made a motion to approve retroactively the contract termination; Gaul seconded the motion. Motion carried unanimously.

Midkiff beseeched a motion to approve retroactively a custodial contract by and between the Meigs County Health Dept. (MCHD) and Patsy O'Bryant effective Oct. 1st for 15 hours per week x \$12 per hour. The contract was emailed to Members prior to the meeting for review. Weber made a motion to approve retroactively the contract as emailed; Patterson seconded the motion. All were in favor of the motion.

Midkiff requested a dual motion to approve retroactively the resignation of part-time WIC Clerk Lindsay Cundiff effective 4PM on Oct. 9th (to accept employment elsewhere) as well as Cundiff's vacation payout as per the MCHD Employee Policy and Procedure Manual. Weber made a dual motion to approve Cundiff's resignation and vacation payout; Patterson seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve retroactively a 60-month Facility Services Rental Agreement with Cintas, which was emailed to Members prior to the meeting for review. Patterson made a motion to approve retroactively the agreement as emailed; Weber seconded the motion. All were in favor of the motion.

The 2026 BOH and program budget was due to the County Auditor on Oct. 10th. The BOH portion was emailed to Members for review and comment before it was submitted. The budget worksheets were submitted with appropriations based on a 2% salary increase. After discussion, Rock made a motion to approve retroactively the budget with a 2% salary increase unless the renewal levy fails to gain voter support on Nov. 4th; Weber seconded the motion. Motion carried unanimously.

Environmental Health:

In Sept. 2025, there were three nuisance complaints resulting in one sewage inspection; one solid waste investigation and one other inspection (drinking water). There were 10 animal bites investigated in Sept. 2025 involving nine dogs and a possum.

Swatzel relayed that OEPA has yet to issue a permit to Chris Tenoglia and Wes Karr, owners of Karrten C&DD Landfill, for installation of a wetland to abate leaking leachate. Communication continues back and forth between the two parties. OEPA is now requiring Karrten to provide an operation and maintenance plan. Karrten also had to send a water sample to OEPA upon request as part of the approval process to continue to dispose of leachate in the Village of Pomeroy's Sanitary Sewer System. Meanwhile, the MCHD continues to await its Solid Waste Program Survey results from OEPA. There was discussion about the MCHD's future involvement with the program. No action was taken and the matter was tabled for further discussion. Additionally, there was no update on the Meigs County Landfill.

The first reading of the 2026 proposed MCHD Environmental Health Fees (local fees only), which were emailed to Members prior to the meeting for review and to facilitate discussion, was initiated. Swatzel noted the following: fees for food safety training provided by the MCHD were removed. Training has to be approved by ODH and ODA and MCHD staffers do not have time to offer it. Also, the fee for

household sewage septic permits was increased from \$250 to \$300, existing system inspections was increased from \$125 to \$150, re-inspections was increased from \$50 to \$75 while the licensure fee for public pools increased from \$90 to \$120. Rock made a motion to approve the first reading of the 2026 proposed MCHD Environmental Health Fees (local fees only); Weber seconded the motion; Patterson abstained. Motion carried.

There were two WPCLF projects out for bid for household sewage treatment system replacements. Project #1 - Mica Drehel (100% funded) at 37475 Leading Creek Road Middleport, OH 45760; General Bays (100% funded) at 38903 Shady Cove Road Middleport, OH 45760 and Project #2 -Steven & NaDeana Von Arsdale (85% funded) at 26230 Gannaway Road Vinton, OH 45686; Michael & Brianna Morrow (100% funded) at 33202 Children's Home Road Pomeroy, OH 45769. There was one complete bid received for Project #1 from Dais Septic Service in the amount of \$17,134. Mansfield made a motion to accept the sole bid from Dais Septic Service; Gaul seconded the motion. All were in favor of the motion. There was one complete bid received for Project #2 from Dais Septic Service in the amount of \$23,968. Gaul made a motion to accept the sole bid from Dais Septic Service; Rock seconded the motion. Motion carried unanimously.

Swatzel reviewed a septic variance request from Robert and Penny Koren at 51810 Mt. Olive Road, Long Bottom, Ohio 45743. The couple wants to add a second (temporary) connection to their septic system for an elderly relative's installed mobile home. This request is per OAC 3701.29.06D. Weber made a motion to approve the request as presented; Gaul seconded the motion. All were in favor of the motion.

A 90-day Executive Order by Gov. Mike DeWine banning intoxicating hemp products (many targeting children containing significant amounts of THC) being sold in smoke shops, retail food establishments and other stores was put in place today; however, a Franklin County Judge blocked the order today for 14 days after several business owners filed a lawsuit against the Governor's Office. The executive order was intended to give legislators time to take permanent action on restricting the sale of these items. Swatzel showed a video explaining the Executive Order. If reinstated, the order would require the MCHD to inspect licensed facilities to make sure these products have been pulled from shelves or else embargo them.

Swatzel announced that ODH removed the MCHD's Food Program from provisional status after it approved the MCHD's action plan concerning the vending fee.

Swatzel exited the meeting at 5:55PM.

Other New Business:

At 5:55PM, the meeting went into Executive Session to discuss personnel matters: compensation with the following roll call vote: Gaul – yes; Rock – yes; Weber – yes; Patterson – yes; Mansfield – yes. In attendance were Gaul, Rock, Weber, Patterson, Mansfield, Barr and Midkiff.

The meeting resumed in Regular Session at 6:11PM after the following roll call vote: Gaul – yes; Rock – yes; Weber – yes; Patterson – yes; Mansfield – yes. In attendance were Gaul, Rock, Weber, Patterson, Mansfield, Barr and Midkiff.

Midkiff reported that the MCHD received a NOA for the FY 26 WIC Program (10/1/25 – 9/30/26) in the amount of \$171,716.

Midkiff provided an update on mobile medication assisted treatment services proposed by Anchor and the State of Ohio to be introduced in Meigs County. To date, Anchor has not secured a location within the County to situate its mobile several days during the week. A location was proposed to the Board of County Commissioners and a decision has yet to be rendered. Meanwhile, the MCHD offered to host the mobile temporarily, if needed, until another location could be determined beginning on a date during the second week of Nov.

Old Business:

Midkiff and Barr reported on the MCHD's annual Workforce Development/Employee Recognition Day, which was hosted on Sept. 10th. Gaul was recognized for 15 years of service as a BOH Member. There was an administrative oversight that resulted in MCHD Employee Angie Rosler being recognized for 10 years of service the following day via Facebook.

Midkiff advised that the ODH FY 26 Public Health Emergency Preparedness Grant (7/1/25-6/30/26) would be entirely funded (at \$65,000). There was some concern that federal funding would not be allotted for the full grant award. The revised deliverables were restored to the original version.

Midkiff announced that the OSU Lung Screening Unit arrived at the MCHD on Sept. 22 and again malfunctioned. There were nine patients scheduled that were not able to be screened. No future visits have been scheduled to date.

Infectious Disease Update:

The Sept. 2025 Meigs County Infectious Disease Report as compiled by Regional Epidemiologist Nathan Christian was received late today after it was requested by Director of Nursing Leanne Cunningham. It will be posted at www.meigs-health.com. Barr noted that Hand, Foot and Mouth Disease outbreaks are occurring at two of the three educational districts in the County as well as Head Start. The MCHD provided the schools with an informational letter that could be sent to parents strongly recommending symptomatic children be kept home to limit the spread of the virus.

Building Update:

There was no update.

Miscellaneous Business:

Barr discussed events in which he has recently participated to educate the public about the MCHD's upcoming renewal levy. At one location, an AED was mentioned as being needed at the facility. Barr worked with MCHD Emergency Response Coordinator Shawn Cunningham to provide the organization with information about obtaining an AED, but fiscal support from the MCHD toward the purchase of an

AED was not offered. Rock expressed concern about the provision of needed training on appropriate use of an AED.

Barr shared a summary of the 2026-2028 Association of Ohio Health Commissioners (AOHC) Strategic Plan with the Membership. This was obtained at the AOHC Fall Conference he attended in Sept.

Barr said that recorded presentations from the Ohio Association of Boards of Health Fall Membership Meeting held on Sept. 20th are available for viewing. He will provide the link. Meanwhile, Mansfield attended virtually; she shared some points of interest she gleaned.

Upcoming events/closures include the Staff Meeting on Oct. 15th from 8:15-10M; Drug Takeback Day on Oct. 25th from 10AM-noon at Powell's Food Fair; Election Day on Nov. 4th; Holiday Closure (Veteran's Day) on Nov. 11th.

The next BOH Meeting will take place on 11/18/25 at 5:00 PM in the conference room of the MCHD. The meeting will take place a week later than usual because of the Veteran's Day holiday.

With no further business to discuss, the meeting adjourned at 6:29PM with a motion by Rock.

Marc Barr, MS
Health Commissioner

(Midkiff transcribed the 10/14/25 BOH Meeting Minutes.)



Meigs County Health Department
112 E. Memorial Dr., Suite A
Pomeroy, Ohio 45769
P: (740) 992-6626 F: (740) 992-0836
www.meigs-health.com

