
Board of Health Meeting Minutes Aug. 12, 2025

Board of Health (BOH) President Eric Rock called the convention to order at 5:01PM.

In attendance: Rock; Administrator Courtney Midkiff; Health Commissioner Marc Barr; Director of Environmental Health Steve Swatzel; BOH Medical Member Wilma Mansfield, MD; BOH Member Pam Patterson; BOH Member Roger Gaul; BOH Vice President Edna Weber.

Attendees recited the Pledge of Allegiance and Midkiff offered prayer.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 7/8/25 BOH Meeting Minutes as emailed prior to the meeting for Member review. Rock made a motion to approve the document as emailed; Mansfield seconded the motion. All were in favor of the motion.

New Business:

Midkiff requested a motion to approve the July BOH Fiscal Report; payment of BOH monthly bills as presented via spreadsheet; the July 2025 daily deposits to the Auditor's Office; July billing remuneration report; appropriation adjustment (increase) in G000G08 (FSO Fees) by \$500 to \$3,500 and (decrease) in G000G01 (FSO Salary) by \$500 to \$29,371.27; Advance \$19,358.71 back to S000S31 from T056T05 (Advance Out); turn \$641.29 of the advance to T056T02 from S000S31 into a Transfer. There were no July 2025 donations. Rock made a motion to approve the fiscal items as presented; Gaul seconded the motion. Motion carried unanimously.

Midkiff solicited a dual motion to approve closure of the Meigs County Health Dept. (MCHD) on Dec. 10th from noon-4PM for the Staff Christmas Party as well expending \$50 for the venue (Pomeroy Golf Course) fee and catering expenses. Gaul made a dual motion to approve the closure and venue/catering expenses; Patterson seconded the motion. All were in favor of the motion.

Midkiff asked for a motion to approve payment of her annual \$1,000,000 bond (effective 9/12/25), which allows her to sign vouchers and approve payroll. The annual bond premium is \$3,465 and the MCHD is the obligee. Gaul made a motion to approve payment of the bond; Mansfield seconded the motion. Motion carried unanimously.

Environmental Health:

In July 2025, there were twelve nuisance complaints: one food service inspection; four solid waste inspections; four housing inspections including mold, pest and unsanitary conditions; three other inspections. There were nine animal bites investigated in July 2025 involving eight dogs and one rat.

There was one complete bid for the following WPCLF System Replacements: 30990 Stiversville Road in Portland for Ruth Reichle (100% funded) and 36200 Nicholson Hill Road in Rutland for John Gaus (85% funded). The bid was from Dais Septic Service in the amount of \$17,899. Rock made a motion to accept the bid; Mansfield seconded the motion. All were in favor of the motion.

There were two complete bids for the following WPCLF Soil Evaluations: 26230 Gannaway Road in Vinton for Steven Van Arsdale (85% funded); 37475 Leading Creek Road in Middleport for Mica Drehel (100% funded); 33202 Children's Home Road in Pomeroy for Michael Morrow (100% funded). The bids were from Carlos Cole in the amount of \$1,470 and Good Ground, LLC in the amount of \$1,485. Patterson made a motion to accept the lowest bid from Carlos Cole; Gaul seconded the motion. Motion carried unanimously.

Swatzel provided an update on the status of the post-closure care of both the Karrten C&DD Landfill and the Meigs County Landfill. Karrten owners Chris Tenoglia and Wes Karr continue having Dais Septic Services pump leachate from the facility on a weekly basis and deposit it into the Village of Pomeroy's sanitary sewage system. While OEPA has yet to approve a dumping permit, its attorney told them to allow it. When Swatzel visited the facility on July 31st to conduct the monthly inspection, leachate was overflowing. Meanwhile, OEPA has yet to permit construction of a wetland to manage the leachate disposal. In addition, Swatzel also observed leachate overflowing at the Meigs County Landfill during his monthly visit on July 31st. Progress toward abating the issue at that facility continues with AEP working on logistics needed to get electricity to the site needed for repairs.

The MCHD has funding via the OEPA Mosquito Control Grant with which to offer additional scrap tire amnesty. A storage container has been situated on the decommissioned helipad in which residents can deposit scrap tires for disposal. It is nearly full. Swatzel noted that the Village of Pomeroy brought a significant number of tires collected by its workers for disposal. Meanwhile, one mosquito collected on July 30th by the MCHD in the Harrisonville area tested positive for West Nile Virus. The MCHD will be issuing a press release and providing larvicide to be applied in the area in which the mosquito was collected. Swatzel and MCHD Administrative Assistant Shauna Chapman will represent the MCHD at the Kid's Prevention Day at the 2025 Meigs County Fair on Aug. 13th and will disseminate insect repellent to participants. It was noted that vector-borne disease currently is on the rise within the County.

Other New Business:

Midkiff relayed that, effective September 30, 2025, Ohio Revised Code Section 9.64 requires each local government entity to implement a basic cybersecurity program. This program should include: annual cybersecurity training for employees; a cyber incident response plan; practices to assess and remediate cyber risks; reporting cyber incidents to the Ohio Cyber Integration Center and the Auditor of State. The MCHD must be compliant by Jan. 1, 2026. Matt Simpson, who performs contract IT support for the MCHD on behalf of his employer Meigs Local School District, provided information about services offered by the Center for Internet Security's Multi-State Information and Analysis Center that would

help the MCHD meet the requirements. Pricing tiers are based on total annual operating budget of the organization. Because of available federal funding, the MCHD would pay \$995. If federal funding isn't available, the cost would be \$1,495 per year. After discussion during which Rock inquired about other providers' costs for said services, he made a motion to approve the \$995 expenditure, if a lower cost cannot be identified via another provider. Mansfield seconded the motion. All were in favor of the motion.

Midkiff announced that the MCHD received a \$1,000 safety grant from the Public Entities Pool of Ohio. The funds were applied toward the purchase of a 48-port switch and two Wi-Fi access points, which updated old equipment and is vital for cyber security.

Midkiff reported that the MCHD received a \$4,250 stipend from ODH for Overdose Awareness. Overdose Awareness Day is Aug. 31st with September being Recovery Month. The MCHD will expend funds on staff T-shirts(to be worn on Wednesdays in Sept. as well as drug related events such as the Lost Voices Recovery Walk to be held on Sept. 6th beginning at 11AM on the Pomeroy Parking Lot and Drug Takeback events); radio advertisements; promotional banners to be used during community outreaches and 4 per day/7-day pill dispensers to be disseminated during community outreach events.

Barr discussed the final version of the Social Return on Investment (SRoI) Reports and promotional materials received from Ohio University's (OU) Voinovich School. OU made edits suggested by MCHD Senior Management before issuing the final reports. Kelli Schoen from OU will be the guest speaker at the Oct. 7th Meigs County Chamber Lunch and Learn to discuss the value of SRoI including MCHD findings. Barr asked for and received permission to share the reports with stakeholders.

Midkiff talked about the status of the ODH FY 26 Public Health Emergency Preparedness Grant. The MCHD received a Notice of Award in the amount of \$65,000 which means the agency was flat funded for this deliverables-based grant, which began July 1st. Meanwhile, ODH has not received its entire award from the Federal government, thus, the MCHD presently is only guaranteed to receive 9 months' worth of funding. ODH has revised deliverables/due dates accordingly. This grant presently funds 100% of Shawn Cunningham's salary and fringe benefits as well as epi and medical director contract expenses. More information will be shared upon receipt from ODH.

Old Business:

The new Ohio State University (OSU) Lung Screening Mobile travelled to Meigs County on July 9th. When it arrived, a malfunctioning generator required appointment cancellations. OSU asked Midkiff for available dates in Sept. so that they could reschedule the mobile's visit once again. The date still is to be determined.

Infectious Disease Update:

Barr reviewed the July 2025 Meigs County Infectious Disease Report as compiled by Regional Epidemiologist Nathan Christian. It will be posted at www.meigs-health.com. Per Barr, the number of cases of reported Lyme Disease is concerning.



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Building Update:

The MCHD received its initial monthly AEP bill for lighting in the carport in the amount of \$32.20.

Miscellaneous Business:

Upcoming events include Kid's Prevention Day at Fair on Aug. 13th from 10AM-1PM; Senior Day at Meigs Fair on Aug. 14th from 10AM-3PM; Visit with State Rep (District 94) Kevin Ritter on Aug. 25th from 8:30-10AM at the MCHD; a Food Giveaway (in conjunction with the SEOH Foodbank and OhioHealth) on Aug. 26th from 10AM-1PM; the Labor Day Holiday on Sept. 1st; the Lost Voices Recovery Walk –on Sept. 6th at 11AM on the Pomeroy Parking Lot; the Annual WFD/Employee Recognition Day (Roger Gaul to be recognized for 15 years on BOH) on Sept. 10th from 8:15AM-3PM at the Rutland Bottle Gas Building/Fairgrounds; the Meigs Co. Chamber Lunch & Learn on Oct. 7th at 11:30AM at Blakeslee Center (Topic SRol).

Barr reminded attendees that the Ohio Association of Boards of Health (of which the MCHD is a member) Fall Membership Meeting is scheduled for Saturday, September 20th from 10:00AM to 3:00PM at Delaware Public Health. A virtual option will be offered. Registration is now open and the link was provided to BOH members via email. He encouraged members to participate to obtain the annual State-required two hours of continuing education.

The next BOH Meeting will take place on 09/09/25 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting adjourned at 5:51PM with a motion by Rock.

Marc Barr, MS
Health Commissioner

(Midkiff transcribed the 8/12/25 BOH Meeting Minutes.)



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