

# Meigs County Health Department Vital Statistics

## Application for Ohio Certified Birth Record Copies



As of August 6, 2025, the fee for an Ohio Vital Record at the Meigs County Health Departments is \$27.00.

**\*\*PLEASE NOTE: ALL SALES ARE FINAL.** Due to changes in the Ohio Vital Records System, the Meigs County Health Department will no longer exchange incomplete (pending) incorrect and/or amended Vital Records. A new copy must be purchased.

APPLICANT INFORMATION (the person requesting the record)			
Please print clearly as this will be used for your receipt, mailing address, and/or for future contact to complete your record request.			
Applicant Name:		Email:	
Street Address:		Phone Number:	
City, State, & Zip:		Signature of Applicant:	

RECORD INFORMATION (the person on the requested record for Ohio births only)			
Full Name (indicate the child's full name as shown on the original birth record):		If Name Has Changed Since Birth, Indicate New Name:	
Date of Birth:		City and County Where the Birth Occurred:	
<input checked="" type="radio"/> Mother <input type="radio"/> Father <input type="radio"/> Parent	Name (First, Middle, Maiden)	<input checked="" type="radio"/> Mother <input type="radio"/> Father <input type="radio"/> Parent	Name (First, Middle, Last)

FEES (check, cash, debit or credit cards, or money orders accepted)		
BIRTH:		
Please Indicate the Reason for Requesting This Record: <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> Driver's License <input type="checkbox"/> Genealogy <input type="checkbox"/> Passport <input type="checkbox"/> International Legal Business <input type="checkbox"/> School <input type="checkbox"/> Out of Country Marriage <input type="checkbox"/> Work Permit	Number of Birth Record Copies: _____ x \$27.00 = \$ _____	
<b>TOTAL AMOUNT DUE: If mailing, do NOT send cash. Make checks / money orders payable to the Meigs County Health Department.</b>		\$ _____
<b>NOTE: A minimum processing fee of \$2.50 will be assessed for credit/debit payments</b>		

**MAIL COMPLETED APPLICATION WITH REQUIRED FEE TO:**

Meigs County Health Department  
 112 E Memorial Drive, Suite A  
 Pomeroy, Ohio 45769  
 (740)992-6626

FOR OFFICE USE ONLY:
Date Received _____
Date Mailed _____
Receipt # _____

# Meigs County Health Department Vital Statistics

## Application for Ohio Certified Birth and Death Record Copies



<b>Notice to All Vital Statistics Customers:</b>	Pursuant to Ohio Revised Code 3705.29, it is unlawful to purposely obtain, possess, use, sell, furnish, or attempt to obtain, possess, use, sell, or furnish to another for the purpose of deception any certificate, record, or certified copy of it that relates to the birth of another person, whether living or dead.
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### Who Can Order a Record:

Vital records (records of births, deaths, and fetal deaths) are public records in Ohio. This means that anyone who can submit the basic facts of a record may request a copy.

### Placing An Order:

For the fastest response, we recommend placing your order in person. See our website at [www.meigs-health.com](http://www.meigs-health.com). Please complete one application form for each record or search requested. Please submit your applications with all available identifying information. If you do not have sufficient information to allow us to identify the certificate, you may request a search be performed rather than requesting a certified copy of the record.

### Birth Certificates:

Please complete the "Record Information" portion of the application with the information as you believe it to be listed on the original birth record. If there have been any changes to the name of the person on the record, also provide the new name. Please identify the parents on the record as "mother", "father", or "parent", and provide their names prior to their first marriage (also known as maiden name). Birth records will be issued as certified abstracts unless you indicate that you are requesting the certified copy for the specific purposes of obtaining dual citizenship, international marriage or legal proceedings, or genealogy.

### Death Certificates and Social Security Numbers:

As of October 15, 2015, for the *first five years after the date of death* the social security number of the deceased will not be included on the death certificate unless the requestor is:

- The deceased's spouse, or lineal descendant
- The deceased's executor, attorney, or legal agent
- A representative of an investigative government agency
- A private investigator
- A funeral director (or agent responsible for disposition of the body) acting on behalf of the deceased's family
- A veteran's service officer
- An accredited member of the media

**Individuals requesting a death certificate with the social security number included must indicate on their application that they are requesting the SSN be included and submit satisfactory identification to the registrar or clerk.**

### Fees:

In accordance with section 3705.24 of the Ohio Revised Code we are required by law to charge a fee for each certified copy of a vital record issued. The fee at this office for each certified copy of a birth, death, or fetal death record is \$27.00 per certified copy.