



**Public Health**  
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**MEIGS COUNTY HEALTH DEPARTMENT**

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**Board of Health Meeting Minutes  
Jan. 23, 2024**

Board of Health (BOH) President Roger Gaul called the convention to order at 5:00PM.

In attendance: Gaul; Administrator Courtney Midkiff; Director of Environmental Health Steve Swatzel; Health Commissioner Marc Barr; BOH Member Eric Rock; BOH Medical Member Wilma Mansfield, MD, who entered at 5:04PM; BOH Member Pam Patterson; BOH Vice President Edna Weber.

Attendees recited the Pledge of Allegiance and Swatzel offered prayer.

**Approval of Meeting Minutes:**

Midkiff beseeched a motion to approve the 12/12/23 BOH Meeting Minutes as emailed prior to the meeting for Member review. Rock made a motion to approve the document as emailed; Gaul seconded the motion. All were in favor of the motion.

**New Business:**

Midkiff requested a motion to approve the Dec. 2023 BOH Fiscal Report; payment of BOH monthly bills as presented via spreadsheet including a Then and Now Certificate; the Dec. 2023 daily deposits to the Auditor's Office; Dec. 2023 donations; Dec. billing remuneration report; increase original 2024 appropriation for T072T03 (PHWF 23 grant contracts) from \$11,050.00 to \$35,987; increase original 2024 revenue request by \$24,937 T072T01 (PHWF 23 revenue); increase original appropriation in T085T01 (PHWF 22 grant personnel) by \$433.36 to \$1,347.32 and increase revenue by \$433.36; request original appropriation adjustment in T063T12 (CHC WC) from \$0 to \$487.13 to cover WC costs; moved \$200 original appropriation from S000S48 (deleted newspaper line item) to S000S18 (other expenses) after discussion with Co. Auditor on 1/10/24. Rock made a motion to approve the fiscal reports and items as emailed or presented; Weber seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve retroactively the part-time employment of Juli Simpson as the Harm Reduction Program Coordinator. Simpson transitioned to her new role effective 1/1/24 and is being remunerated from the ODH Public Health Workforce 23 Grant from 1/1/24 – 12/31/24. Weber made a motion to approve retroactively Simpson's part-time employment; Patterson seconded the motion. All were in favor of the motion.

Midkiff solicited a motion to approve the Meigs County Health Dept.'s (MCHD) revised Workforce Development Plan as emailed to the Membership prior to the meeting for review. Gaul made a motion to approve the revised plan as emailed; Rock seconded the motion. Motion carried unanimously.

At 5:04PM, Weber made a motion to enter Executive Session to discuss personnel compensation. The motion was approved via a roll call vote as follows: Rock – yes; Mansfield – yes; Gaul – yes; Weber – yes; Patterson – yes. In attendance were Rock, Mansfield, Gaul, Weber, Patterson, Barr and Midkiff.

At 5:09PM, Weber made a motion to return to Regular Session. The motion was approved by a roll call vote as follows: Weber – yes; Gaul – yes; Rock – yes; Patterson – yes; Mansfield- yes. In attendance were Rock, Mansfield, Gaul, Weber, Patterson, Barr, Midkiff and Swatzel.

### **Environmental Health:**

There was one nuisance complaint resulting in an investigation in Dec. 2023 involving sewage. There were eight animal bites investigated in Dec. 2023 involving six dogs, one racoon and one cat.

Swatzel reported that the MCHD submitted an application in the amount of \$24,942 for the 2024 OEPA Mosquito Control Grant.

Swatzel exited the meeting at 5:14PM

### **Other New Business:**

Midkiff announced that the Annual District Advisory Council (DAC) Meeting is scheduled for 3/26/24 at 6PM at the Rutland Bottle Gas Building, which is situated on the Meigs Co. Fairgrounds. Patterson's five-year BOH Member term expires in March. Patterson has agreed to accept another five-year term if appointed by the DAC. Midkiff requested a motion to approve payment for attendee meals via Broken Bread Catering. Gaul made a motion to approve payment for the meals; Rock seconded the motion. Motion carried unanimously.

The MCHD recently received a payment of \$8,428.85 from ODH for annual state subsidy.

Midkiff advised that the MCHD WIC Program will be collaborating with Hopewell Health Center (HHC), the Ohio State University (OSU) and Nationwide Children's Hospital to increase dental screenings for children aged birth through three years of age. Midkiff, WIC Director Sherry Eagle and WIC Health Professional Jenna Petry met with representatives from the partner agencies on Jan. 18. Initial screenings can be completed during one of three in-person annual visits WIC participants are required to attend and require no special facility accommodations. The services of a dental hygienist will be provided by HHC.

### **Old Business:**

Barr provided the Nov. Meigs County Infectious Disease Update. Barr noted that COVID 19 cases within Meigs County spiked in Dec. 2023. Meanwhile, eight County residents of various ages were hospitalized with influenza in Dec. 2023. He reminded attendees that the County's monthly Communicable Disease Reports are available at [www.meigs-health.com](http://www.meigs-health.com).

Midkiff provided a brief building update. 1. The CAT generator repair scheduled to take place on Jan. 15<sup>th</sup> (Martin Luther King, Jr. holiday) by Reliant Power Management was unable to be completed. Power would have had to be disconnected from The Maples in freezing temperatures. This was not known until AEP got on scene that Monday. Also, AEP noted that the disconnect to the Meigs Multi- Purpose Health Center needs updated. This is something the Board of County Commissioners should consider for safety purposes, especially during an emergency. However, the generator repair can be done regardless of the shut off update. The generator repair is tentatively rescheduled for Presidents' Day. The MCHD consulted with The Maples as power would be lost for an hour at the initiation of the repair and for one hour when it is completed and the generator started to make sure all is well. The Maples Manager Maggie George agreed to the brief power outages. Weather will be a factor on whether the work is able to be done then. 2. Midkiff stated that the invoice submitted to the Meigs County Board of County Commissioners for July-Sept. contract custodial services remains unpaid. Midkiff asked the Membership if it wanted an invoice for Oct.- Dec. contract custodial services sent to the County Commissioners. The Members concurred that an updated invoice for the entire six-month period should be remitted for a response. 3. The MCHD has contacted New Era Broadband to replace an external security camera. 4. Finally, Midkiff relayed that hot water has been restored at the Meigs Multi-Purpose Health Center after more than a month.

#### **Miscellaneous Business:**

There were no upcoming events/closures to report except Midkiff noted that the OSU mobile lung screening unit will visit Meigs County on March 12<sup>th</sup>. Assistance with patient recruitment is appreciated.

Midkiff noted that the Get Healthy Meigs! Meeting held on Jan. 18<sup>th</sup> was well-attended and productive despite weather-related school delays. Midkiff expressed appreciation to Mansfield for her participation.

Midkiff inquired about the Membership's interest in placing an advertisement in the 2024 Meigs County Visitor's Guide. As a Meigs Co. Chamber of Commerce Member, the MCHD would receive a 25% discount. After discussion, it was decided that placing an ad in the publication would not be cost-effective or beneficial to the agency.

#### **Adjournment:**

The next BOH Meeting will take place on 2/13/24 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting adjourned at 5:48PM with a motion by Mansfield.

Marc Barr, MS  
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 1/23/24 meeting minutes.)

