



Public Health
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MEIGS COUNTY HEALTH DEPARTMENT

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**Board of Health Meeting Minutes
Dec. 12, 2023**

Board of Health (BOH) President Roger Gaul called the convention to order at 5:01PM.

In attendance: Gaul; Administrator Courtney Midkiff; Environmental Health Specialist in Training Carrie Cheek; Health Commissioner Marc Barr; BOH Member Eric Rock; BOH Medical Member Wilma Mansfield, MD; BOH Member Pam Patterson; BOH Vice President Edna Weber, who entered the meeting at 5:06PM. Guest was Dan Lantz, who entered the meeting at 5:05PM.

Attendees recited the Pledge of Allegiance and Midkiff offered prayer.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 11/14/23 BOH Meeting Minutes as emailed prior to the meeting for Member review. Rock made a motion to approve the document as emailed; Mansfield seconded the motion. All were in favor of the motion.

Environmental Health:

There were three nuisance complaints resulting in investigations in Nov. 2023 including one sewage inspection, one solid waste investigation and one other involving a tick. There were seven animal bites investigated in Nov. 2023 involving five dogs and two cats.

The third and final reading of the proposed 2024 Meigs County Health Dept. (MCHD) Environmental Health Fees (local fees only) occurred. A public hearing was conducted by Director of Environmental Health Steve Swatzel on Dec. 5th at the MCHD. Only one stakeholder attended for informational purposes. Gaul made a motion to approve the third and final reading of the proposed 2024 Environmental Health Fees (local fees only); Rock seconded the motion; Patterson abstained. Motion carried.

There were three bids for WPCLF Project 1 including the following household sewage treatment system (HSTS) repairs and replacements: James Heckaman 35235 SR143 Pomeroy (100%) Replacement; Karen Smith 32358 Happy Hollow Road Middleport (100%) Repair; Joyce White 49916 Manuel Road Racine (100%) Repair; Ruth Brooks 42551 Tucker Road Coolville (100%) Replacement. The completed bids submitted for Project 1 were from Dais Septic Services = \$21,450; Matthew Diamond Construction & Concrete Design = \$24,125; Duncan & Daniels Enterprises = \$22,836. Gaul made a motion to approve the lowest bid from Dias Septic Services; Rock seconded the motion. All were in favor of the motion.

The recent tire amnesty offered by the MCHD from mid-October through Nov. has concluded and resulted in 764 regular tires and 22 tractor tires being deposited for disposal. A total of \$1,748 in fees has been collected or invoiced to townships.

Administrative hearings were conducted by MCHD staff for six food service operations (FSO) and retail food establishments (RFE): The Corner Restaurant, Domino's Pizza, Mi Boyz, Gloeckner's Café, Doug's Carry Out and Taz's Marathon all of which failed to correct repeat violations noted over three standard inspections. To date, four of the six have taken corrective action to abate the documented violations except Gloeckner's Café and Doug's Carry Out per Check. Failure to comply will result in a BOH hearing on Jan. 9th.

Check exited the meeting at 5:25PM

New Business:

Midkiff requested a motion to approve the Nov. 2023 BOH Fiscal Report; payment of BOH monthly bills as presented via spreadsheet including Then and Now Certificates; the Nov. 2023 daily deposits to the Auditor's Office; Nov. medical billing remuneration report; Nov. 2023 donations totaling \$70; 2023 Encumbrances; 2023 electronic credit card use spreadsheet; advance of \$21,000 from T066T14 (FY 23 WIC advances) to S000S31 (General Fund advances); advance of \$16,000 from T065T05 (FY 23 Maternal and Child Health Program advances) to S000S31 (General Fund advances). Rock made a motion to approve the fiscal items as presented; Gaul seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve retroactively the Medicaid Administrative Claiming (MAC) contract with the Ohio Dept. of Health (ODH) effective 7/1/23-6/30/25. The contract was emailed to Members prior to the meeting for review. Gaul made a motion to approve retroactively the contract as emailed; Mansfield seconded the motion. Motion carried unanimously.

Midkiff beseeched a motion to approve the new Harm Reduction Coordinator job description effective 1/1/24 as emailed to Members prior to the meeting for review. Juli Simpson will transition from being the Creating Healthy Communities Program Director to the new position. The new position, which will be funded in 2024 by the ODH Public Health Workforce Development Grant 23, will initially focus on fatality review. Weber made a motion to approve the new job description as emailed; Mansfield seconded the motion. All were in favor of the motion.

At 5:35PM, Rock made a motion to enter Executive Session to discuss personnel compensation. The motion was approved via a roll call vote as follows: Rock – yes; Mansfield – yes; Gaul – yes; Weber – yes; Patterson – yes. In attendance were Rock, Mansfield, Gaul, Weber, Patterson, Barr and Midkiff.

At 5:43PM, Rock made a motion to return to Regular Session. The motion was approved by a roll call vote as follows: Weber – yes; Gaul – yes; Rock – yes; Patterson – yes; Mansfield- yes. In attendance were Rock, Mansfield, Gaul, Weber, Patterson, Barr, Midkiff and Lantz.

Other New Business:

Midkiff announced that Natasha Rapp, Managing Director of Harm Reduction Programs for Integrated Services, will attend the Jan. 9th regular BOH meeting to present about what Harm Reduction entails.

Midkiff told attendees about upcoming changes to the full-time regional Public Health Emergency Preparedness Coordinator position. This position advises the local health department (LHD) Emergency Response Coordinators. The current experienced Coordinator is employed via an ODH grant by the Hocking County Health Dept (HCHD) and plans to retire in 2024. The grant application is due in Jan. HCHD has decided not to apply. The funding is insufficient to support a full-time position without supplemental local funds. There has been significant discussion between the LHDs served by the regional PHEP Coordinator and amongst ODH, the Association of Ohio Health Commissioners (AOHC) and BTeam. (The BTeam is a standing committee of the AOHC. The purpose of the BTeam is to: Recommend to the Board of Directors the terms of concurrence with Ohio's annual Public Health Emergency Preparedness (PHEP) cooperative agreement proposal to CDC; Collaborate with the Ohio Department of Health (ODH) to prioritize public health preparedness capabilities, resource elements, and deliverables and determine the allocation of preparedness funds; Advise AOHC, local health departments and ODH on emerging preparedness and response issues.) Midkiff serves on the BTeam. Consequently, ODH consented to allow the position to be part-time (with a full-time option available for regions who can afford it). The only local health department in our region that intends to apply for the regional grant and has an interested employee is Athens City-County Health Dept. (ACCHD). This person would serve as the part-time regional PHEP Coordinator as well as ACCHD Emergency Response Coordinator. The MCHD will not have to financially contribute toward the regional position as of this writing.

Old Business:

Barr provided the Nov. Meigs County Infectious Disease Update. He reminded attendees that the County's monthly Communicable Disease Report is available at www.meigs-health.com. ODH reportable diseases included four chlamydia cases and one Hepatitis B case. There was one vector-borne disease reported in the County. The local COVID 19 cases have plateaued since last month. There was discussion about white mycoplasma pneumonia. On Nov. 16th, ODH Director Dr. Bruce Vanderhoof reported 145 pediatric hospitalizations involving children aged 3-14 years. Warren County has experienced the most cases.

Midkiff provided a brief building update. 1. The CAT generator repair is scheduled to take place on Jan. 15th (Martin Luther King, Jr. holiday) by Reliant Power Management, which will coordinate with AEP to shut off the power to the building during the repair. Affected stakeholders have been notified. MCHD staff will need to connect vaccination refrigeration equipment to smaller portable generators to maintain acceptable storage temperatures during the repair. 2. Midkiff stated that the invoice submitted to the Meigs County Board of County Commissioners for July-Sept. contract custodial services remains unpaid after she made another attempt to check on its status. County Commissioner Zachary Manual called the MCHD on Dec. 4th while Midkiff was in a meeting. Midkiff returned his call and left a voicemail, but Manual has not called again for Midkiff to address questions he indicated he had. 3. Finally, Midkiff relayed that the Meigs Multi-Purpose Health Center has been without hot water for approximately three weeks because of a delay in obtaining a needed part.

Miscellaneous Business:

Upcoming events/closures include the Staff Christmas Party on Dec. 13th from noon-4PM at the Meigs County Golf Course and holidays: Dec. 25-26, Jan. 1.

Adjournment:

The next BOH Meeting will take place on 1/9/24 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting adjourned at 5:57PM with a motion by Rock.

Marc Barr, MS
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 12/12/23 meeting minutes.)