



Public Health
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MEIGS COUNTY HEALTH DEPARTMENT

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**Board of Health Meeting Minutes
May 9, 2023**

Board of Health (BOH) President Roger Gaul called the convention to order at 5:01PM.

In attendance: Gaul; BOH Vice President (VP) Edna Weber; Administrator Courtney Midkiff; Director of Environmental Health Steve Swatzel; BOH Medical Member Wilma Mansfield; Health Commissioner Marc Barr; and BOH Member Pam Patterson. Absent was BOH Member Eric Rock.

Attendees recited the Pledge of Allegiance and Weber offered prayer.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 4/11/23 BOH Meeting Minutes as emailed. Mansfield made a motion to approve the document as emailed for Member review prior to the meeting; Gaul seconded the motion. All were in favor of the motion.

New Business:

Midkiff requested a motion to approve the April 2023 fiscal report as presented; payment of April 2023 bills as presented via the expenditure spreadsheet including a Then and Now Certificate; the April 2023 daily deposit records as submitted to the County Auditor/Treasurer; the April 2023 billing remuneration report; increase original appropriation by \$9,375 into T097T03 (CN22 contracts) to \$28,572.72; increase original appropriation for T067T04 [Creating Healthy Communities (CHC) Contracts] by \$2,727.54 to \$35,366.35. There were no April donations. Gaul made a motion to approve the fiscal items as presented; Weber seconded the motion. Motion carried unanimously.

Midkiff solicited a motion to approve retroactively the FY 2024 WIC contract with Ellen Minging, RD, LD/Southeast Ohio Nutrition Consulting Services effective 10/1/23-9/30/24 not to exceed \$2,160. Minging reviews the work of Jenna Petry, RN, WIC Health Professional. The contract was emailed to Members prior to the meeting for review. Gaul made a motion to approve retroactively the contract as emailed; Patterson seconded the motion. All were in favor of the motion.

Midkiff asked for a motion to approve payment of the annual liability insurance premium with Public Entities Pool (PEP) of Ohio effective May 31st in the amount of \$5,840.73. The Meigs County Health Dept. (MCHD) was granted a \$438.27 loyalty credit by the company. Weber made a motion to approve payment; Mansfield seconded the motion. Motion carried unanimously.

Midkiff beseeched a motion to approve payment of the annual commercial property insurance premium with CORSA effective May 1st in the amount of \$3,283.00. There was a \$2 decrease from 2022. Patterson made a motion to approve the payment; Mansfield seconded the motion. All were in favor of the motion.

Midkiff requested a motion to approve retroactively the full-time employment of Tara Lee as WIC Clerk effective 8AM on May 8th at \$15.55 per hour. Gaul made a motion to approve retroactively Lee's employment; Patterson seconded the motion. Motion carried unanimously.

Midkiff solicited a motion to approve retroactively the employee Anthem medical insurance renewal (effective May 1st) as well as the MCHD continuing to pay 75% of enrolled staff members' monthly premiums. After meeting with Jennifer White from the Schwendeman Agency, those employees enrolled in the MCHD plan who were available to attend the meeting opted to take the coverage circled on the handout included in Member packets. Jennifer felt this was the best option overall. The MCHD eliminated the \$2,500 deductible plan (which is currently offered and two people are enrolled) and reduced the increase from 32% to 26.87%. The two impacted employees approved going to the \$3,000 annual deductible. Midkiff noted that Jennifer provided a wonderful explanation and employees had an opportunity to ask questions. The Schwendeman Agency will offer HR support with mandated reporting, etc.; the agency also will be shopping for MCHD ancillary coverages (currently through Principal), which renew 12/1/23. Their broker commission is figured into the Anthem renewal so there are not extra broker fees for their services. Weber made a dual motion to approve retroactively the employee Anthem medical insurance renewal and the MCHD continuing to pay 75% of enrolled staff members' monthly premiums; Gaul seconded the motion. All were in favor of the motion.

Midkiff asked for a motion to approve the revised MCHD Human Relations Policy as emailed to Members prior to the meeting for review. Weber made a motion to approve the policy as emailed; Gaul seconded the motion. Motion carried unanimously.

Environmental Health:

There were six nuisance complaints resulting in investigations in April 2023 including two sewage inspections; three food service operation inspections and one other investigation involving tick identification. There were four dog and one cat bites in April 2023.

A public health nuisance hearing was conducted involving solid waste and garbage at 134 Laurel Street in Pomeroy. Property owners are Bobby Winsor and Eli Eberspaugh. Swatzel displayed photographs taken at the site. Complaints were received from the Village of Pomeroy as well as neighbors in Feb 2023. On Feb. 28, an initial inspection was conducted by MCHD staff who noted the presence of numerous cats scattering trash. The property owners were granted 30 days in which to abate the nuisance. Swatzel reported that some, but not enough abatement occurred. On April 3, the property owners were issued a letter to complete the abatement satisfactorily or appear at today's hearing. The property owners failed to complete the abatement or to appear. Mansfield made a motion to refer Winsor and Eberspaugh to the County Prosecutor for further legal action. Weber seconded the motion. All were in favor of the motion.

A public health nuisance hearing was conducted involving solid waste and garbage at 35272 Pageville Rd. in Albany. Property owners are Mathew and Linda Gilmore. Swatzel displayed photographs taken at the site. Upon receiving a complaint on Feb. 9th, MCHD staff conducted an initial inspection on Feb. 13th. The Gilmores, who had been doing illegal opening burning at the site, were instructed to stop, and granted time to start appropriate abatement efforts with follow-up inspections taking place on Feb. 24th and March 17th. When staff visited the property again on April 30th, abatement efforts were found to be unsatisfactory and the property owners were issued a notice to either abate the nuisance satisfactorily or appear at today's

meeting to explain their reasons for non-compliance. The property owners failed to complete the abatement or to appear. Patterson made a motion to refer the Gilmores to the County Prosecutor for further legal action. Gaul seconded the motion. Motion carried unanimously.

Other New Business:

Midkiff relayed Dr. Douglas Hunter's intention to continue as the MCHD's contract Medical Director for FY 2024 (7/1/23-6/30/24).

Midkiff advised that the MCHD would be featured in a special, upcoming insert of the River Cities News. The newspaper appreciates the MCHD's weekly submission of quality and timely articles composed by employees; as a result, the MCHD was selected to receive this free recognition.

Old Business:

Barr provided an Infectious Disease status update. Barr announced that the Meigs County Infectious Disease Report is posted at www.meigs-health.com and will be displayed and discussed during regular monthly BOH meetings. This posting should satisfy the ORC requirement of providing the information quarterly to the District Advisory Council (DAC) since the DAC is informed on its annual agenda and meeting minutes of the public availability of the information. In addition, Barr reminded attendees that the federally declared COVID public health emergency orders end May 11th. Consequently, he will stop reporting COVID cases to the County's schools unless needed or requested.

It was noted that local electrician Tony Maxey recently visited the MCHD to assess the situation involving the CAT generator's failure to kick power into the building during electricity outages. He indicated that he was unable to come up with a solution. He also said that it likely will need programmed and would need to be serviced by someone who has that capability. Maxey encouraged the MCHD to proceed with another contractor. Midkiff explained that some infectious disease funding likely could be applied toward the repair since vaccination freezers and refrigerators require electricity to maintain acceptable storage temperatures. After discussion, it was decided (with a motion by Mansfield that was seconded by Patterson and unanimously approved) to obtain an updated quote for full repair from Reliant Power because the initial quote was only good for 14 days. Upon receipt, Midkiff will reach out to the Board of County Commissioners and other building occupants: Hopewell and Meigs Co. Juvenile/Probate Court to see if there is any financial assistance to apply toward the repair.

Midkiff again presented the need to compile a Truck Use Policy for the agency's 2021 Ford F250 Pickup. After discussion, it was decided that the truck, which was purchased with COVID grant funds for hauling trailers and other materials for emergency response and outreach efforts, should continue to be used primarily for and should remain readily available that purpose. Barr and Midkiff have discretion to permit truck usage in other circumstances. Also, Patterson made a motion that grants should be assessed mileage reimbursement for truck use beginning June 1, 2023 because general funds are used to put fuel in the vehicle via the County's WEX Program. Weber seconded the motion. All were in favor of the motion. Members concurred that employees should continue to drive their own vehicles for all other business and be reimbursed for mileage per the MCHD Employee Policy and Personnel Manual.

Miscellaneous Business:

Upcoming events include the Staff Meeting – May 10 at 8:15AM; Meigs County Cleanup Day - May 13 9AM-2PM at the Fairgrounds; Get Healthy Meigs! Meeting – May 18th 10:30AM at MCDJFS; Memorial Day Holiday – May 29; Rabies Clinic – June 10th from 1-2PM.

Adjournment:

The next BOH Meeting will take place on 6/13/23 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting adjourned at 6:05PM with a motion by Mansfield.

Marc Barr, MS
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 5/9/23 meeting minutes.)