

New Employee Spotlight

Hard work and perseverance do pay off. I have been employed in many different fields over the years, each of them has taught me a different skill or trait that I utilize and carry with me today.

My name is Josette Heaton. I am the Clerical Specialist at the Meigs Co. Health Dept. (MCHD). I graduated with an Associate of Science Degree in Medical Coding and Billing in 2018. The adventure I embarked on to achieve that goal was tough, working part time as a cashier, and later full time as an Assistant manager, while studying and learning all I could. I'm thankful to have had an awesome support system through all of that. My husband and family stood behind me and pushed me to complete my goal. Obtaining the degree was only part of the journey. Finding employment in a field that honors my degree, or is in my degree field was the biggest challenge of all.

I came to the MCHD from Marietta Memorial Emergency Department where I was a patient registration clerk. I spent most of my time there working with the public to get them registered into the system and prepare them to see the doctors and nurses of the unit. I made friends along the way, and I met strong wonderful people as well. I have witnessed the strength that we as humans have, and I have witnessed the weaknesses that we hide away.

All of my jobs or employment have dealt with the public in some form from waitressing to retail to taking care of patients and their needs. I am the Clerical Specialist at the Meigs County Health Department. When you call or walk in to the office, you are greeted by me or another staff member. I answer the phones, and direct the calls to their appropriate location, as well as schedule appointments and print out shot records because as parents, we all know we put that "shot record" in a "safe" place but can no longer find it.

In the future I will be taking on billing and coding responsibilities. The MCHD provides vaccines and other services to those with/without insurance in a variety of free or affordable options. There are many programs that the MCHD provides to the public, and likely, I will be your first point of contact. Please visit www.meigs-health.com for more information about MCHD services. Even if we cannot address your need directly, we likely can refer you to an agency who can.

Josette Heaton

Clerical Specialist

