



Public Health
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MEIGS COUNTY HEALTH DEPARTMENT

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**Board of Health Meeting Minutes
October 11, 2022**

Board of Health (BOH) President Roger Gaul called the convention to order at 5:00PM.

In attendance: Gaul; BOH Vice President (VP) Edna Weber, who entered at 5:06PM; Administrator Courtney Midkiff; Health Commissioner Marc Barr; Registered Environmental Health Specialist in Training (REHSIT) Elizabeth Teaford; BOH Medical Member Wilma Mansfield; BOH Member Eric Rock; BOH Member Pam Patterson.

Attendees recited the Pledge of Allegiance and the Lord's Prayer.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 9/13/22 BOH Meeting Minutes as emailed. Rock made a motion to approve the document as emailed for Member review prior to the meeting; Mansfield seconded the motion. All were in favor of the motion.

New Staff Introduction:

Midkiff introduced full-time REHSIT Teaford to the BOH Members. Teaford, who is a Meigs County resident and graduate of The Ohio State University, began employment on Aug. 22. Prior work experience includes being a lab technician at Ohio University. Teaford said she prefers working with the public instead of being isolated in a lab setting. Teaford has worked so far in the food safety program as well as being involved with animal bite and nuisance investigations. She will begin working in the septic program in the near future. She has begun food safety training via the ServSafe classes. Attendees welcomed Teaford to the Meigs Co. Health Dept. (MCHD).

Environmental Health:

The Sept. Nuisance Status and Animal Bite Reports were emailed to the Membership for review prior to the meeting. There were four nuisances in total = one mosquito and three solid waste investigations resulting. There was one animal bite received in Sept.2022 involving a dog.

The proposed 2023 Environmental Health Fees were emailed to Members prior to the meeting for review. Revisions were highlighted. Rock made a motion to approve the first reading of the proposed 2023 Environmental Health Fees (local fees only); Gaul seconded the motion; Patterson abstained. Motion carried.

Teaford exited the meeting at 5:20PM.

New Business:

Midkiff requested a motion to approve the Sept. 2022 fiscal report as presented; payment of Sept. 2022 bills as presented via the expenditure spreadsheet; the Sept. 2022 daily deposit records as submitted to the County Auditor/Treasurer; the Sept. 2022 billing remuneration report; establishment of a new fund (T067) for FY 2023 Creating Healthy Communities (CHC). (The FY 2023 CHC revenue and appropriations will be approved with the 2023 Budget.) There was \$10 received in donations in September. Rock made a motion to approve the fiscal report/daily deposits/expenditures/billing remuneration report/new fund establishment as presented; Gaul seconded the motion. Motion carried unanimously.

Midkiff compiled the 2023 BOH budget in two versions for Member consideration. One version included a two percent salary increase and the other version included employees' current rates of pay. The BOH budget(s) were emailed to Members prior to the meeting for review. The grant program appropriation and revenue worksheets were available for Member review during the meeting. Midkiff noted that the version including the two percent salary increase was less than \$8,000 more than the version that did not include an increase. After discussion, Rock made a motion to approve the BOH budget with the two percent salary increase; Mansfield seconded the motion. The motion was approved with the following roll call vote: Gaul – yes; Mansfield – yes; Weber – yes; Patterson – yes; Rock – yes.

Midkiff asked for a motion to approve the resignation of full-time REHSIT Daschle Facemyer effective 4PM on 10/14/22 for other employment. Facemyer will receive a payout for remaining accrued vacation leave as per MCHD policy. Weber made a motion to approve Facemyer's resignation; Rock seconded the motion. All were in favor of the motion.

Midkiff beseeched a motion to approve the renewal with Principal for employee group term life, AD&D, dental and vision insurance coverages effective 12/1/22. The renewal was emailed to Members prior to the meeting for review. Midkiff noted a 4.9% increase in the dental policy as well as an approximate seven percent increase in the group term life coverage. Midkiff reminded attendees that employees are responsible for 25% of the monthly premium for single coverage and the MCHD General Fund and grants currently pay 75% of the monthly premium. Midkiff noted that covered employees seem satisfied with the coverages. Mansfield made a motion to approve the Principal renewal effective 12/1/22; Patterson seconded the motion. All were in favor of the motion.

Other New Business:

Midkiff advised the MCHD received notice of award from ODH for FY 2023 CHC in the amount of \$105,000.

Midkiff informed attendees that ODH has applied to CDC for additional Public Health Workforce (PHWF) grant funds. The MCHD was allotted \$180,000 from September 2021-June 2023 with the initial crisis award. ODH is seeking an extension of the initial crisis funding until 12/31/23. Meanwhile, ODH anticipates offering another solicitation for local health departments for July 2023-Oct. 2027. The initial crisis funds will have to be fully expended before any new monies are available. ODH intends for funding

to be sufficient to continue to support ongoing grant funded staff and initiatives. No further guidance or award allotments have been received yet, but the full five-year application will be due by the end of March 2023. Midkiff expressed concern about the MCHD being able to hire for new position(s) because of space issues; she said the MCHD likely will have to think of out of the box ideas to include in the next application.

Old Business:

Midkiff reported that the annual Workforce Development and Employee Recognition Day was a success. Employees enjoyed the venue: the Ohio Valley Christian Assembly as well as the trainings and the catering. Three staff members and three BOH members were recognized for their years of service to the MCHD.

Barr gave a COVID-19 status update. He provides school personnel with weekly reports of the County's cases, which currently are low per CDC's dashboard. He noted that this is the first time since the 2022-2023 school year began that reported cases within the County have been "low." Meanwhile, test kits for K-12 grades are widely available via ODH.

Barr relayed that he attended the Association of Ohio Health Commissioners' (AOHC) Fall Conference (as per his contract) on Sept. 16th. AOHC provided local health department employees with public health hero lapel pins to recognize their service, which Barr disseminated to MCHD staff.

Barr reported that proposed House Bill 463 continues to be a topic of discussion and concern with AOHC requesting local health department assistance in lobbying against the proposed legislation.

Midkiff noted that the MCHD entered into another three-year contract agreement with CINTAS. CINTAS agreed to provide supplies at a five percent discount because of the established business relationship. The agreement was emailed to Members prior to the meeting for review. Rock made a motion to approve retroactively the agreement as emailed; Gaul seconded the motion. Motion carried unanimously.

The State Auditor's Office advised today that the 2020-2021 MCHD audit report has not been finalized, but likely will be available for presentation during the Nov. 8th BOH Meeting.

The MCHD kick off of its 2022-2023 flu vaccination efforts via an outreach clinic in conjunction with the Meigs Co. Farmers' Market (MCFM) on 10/1/22 was cancelled when the MCFM cancelled because of anticipated receipt of Hurricane Ian remnants. The MCHD began giving flu shots on a walk-in basis at its office on Oct. 3 during business hours. An outreach clinic was rescheduled via the MCFM on 10/29/22 from 9AM-noon.

Miscellaneous Business:

Barr discussed required BOH trainings. Barr uploaded an initial training about BOH responsibilities to YouTube for individual viewing. A form to document completed trainings was placed within Members orientation binders for signatures. Barr will continue to coordinate training and perhaps include training links provided by Kent State University for member viewing.

Barr told attendees that he provided training about the importance of hand-washing to first-graders at Meigs Intermediate School upon request on Oct. 10 by using the MCHD's Glow Germ.

Upcoming events/closures include: Strategic Planning Event – Oct. 12 8AM-4PM at the Meigs EMS/EMA Building; GMCAA Trunk or Treat – Oct. 14th 11AM-1PM; Staff Meeting - Oct. 19 at 8:15AM; Athens-Meigs Farm Bureau Ag

Safety Day – Oct. 23rd from noon-2PM at the Meigs Co. Fairgrounds; Pomeroy Treat Street – Oct. 27 6:30-8PM;
Staff/BOH Pictures – Nov. 8th before the BOH Meeting.

Adjournment:

The next BOH Meeting will take place on 11/8/22 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting adjourned at 6:09 PM with a motion by Rock.

Marc Barr, MS
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 10/11/22 meeting minutes.)