

# MEIGS COUNTY GENERAL HEALTH DISTRICT

## Board of Health Agenda

---

**July 12, 2022 \* 5:00 PM Conference Room**

1. Call to Order and attendance by roll call
2. Pledge and Prayer
3. Moment of Silence for former BOH Member Gene Jeffers, who passed on 7/1/22
4. New Staff Introduction: Michelle Marcum, BSN
5. Motion to approve the 6/14/22 Meeting Minutes as emailed
6. New Business:
  - a. Motion to approve June 2022 BOH Fiscal Report; payment of BOH monthly bills as presented via spreadsheet; the June 2022 daily deposits to the Auditor's Office; June 2022 donations; May billing remuneration report; appropriation of \$1,000 into T076T02
  - b. Motion to approve retroactively MCHD/State Of Ohio Affirmative Action Plan
  - c. Motion to approve closing to the public on Sept. 14th for annual Workforce Development Day/Employee Recognition
  - d. Motion to approve revised PHN2/CMH Nurse Job Description
  - e. Motion to approve resignation of E. Dawn Keller, REHS effective 7/15/22 and vacation payout
  - f. Motion to approve retroactively the full-time employment of Josette Heaton as Clerical Specialist eff. 7/5/22 at \$16.55 per hour
7. Environmental Health:
  - a. Nuisance investigation Report and Animal Bite Report for June 2022
  - b. Dollar General #681 520 E. Main St. Pomeroy-For not upholding agreement made at Administrative Hearing to clean floors in the Pomeroy Store. Condition of unsanitary floors dates back to 2019
  - c. Donald Shartiger 56 Depot St. Rutland-Sewage Nuisance
8. Other New Business:
  - a. Motion to approve revised MCHD Policy and Procedure Manual as prepared by Clemans-Nelson
9. Old Business:
  - a. COVID Update
10. Miscellaneous Business:
  - a. Upcoming Events/Closures: Staff Meeting – July 13 at 8:15AM
11. Next BOH meeting: Aug. 9 at 5PM
12. Adjournment

Mission Statement: The Meigs County Health Department's (MCHD) mission is to preserve, promote, and protect the health and well-being of Meigs County.

Vision Statement: The MCHD's vision is to be a leader in public health, providing solutions to community health challenges so that people enjoy optimal health in a clean and safe environment.