

# MEIGS COUNTY GENERAL HEALTH DISTRICT

## Board of Health Agenda

---

**June 14, 2022 \* 5:00 PM Conference Room**

1. Call to Order and attendance by roll call
2. Pledge and Prayer
3. Update from OU Intern Mayre Newcomb
4. Motion to approve the 5/10/22 Meeting Minutes as emailed
5. New Business:
  - a. Motion to approve May 2022 BOH Fiscal Report; payment of BOH monthly bills as presented via spreadsheet; the May 2022 daily deposits to the Auditor's Office; May 2022 donations; May billing remuneration report
  - b. Motion to approve MOU for Back-up Medical Dir. Services with Dr. Jon Sullivan (eff. 7/1/22-6/30/23)
  - c. Motion to approve contract for Medical Dir. Services with Douglas Hunter, MD eff. 7/1/22-6/30/23
  - d. Motion to approve contract for IT Services with Meigs Local eff. 7/1/22 - 6/30/23
  - e. Motion to approve retroactively FY 23 Epi Contract with JCHD in amount of \$9,443.85 eff. 7/1/22-6/30/23
  - f. Motion to approve revised MCHD Salary Schedule
  - g. Motion to approve revised PHN/BSN job description
  - h. Motion to approve retroactively the full-time employment of Michelle Marcum, BSN at \$25 per hour effective 6/6/22
  - i. Motion to approve retroactively a contract by and between MCHD/CHC and Myers Paving in the amount of \$21,300 eff. 5/17/22-12/31/22 for paving at General Hartinger Park
  - j. Motion to approve retroactively UNIVERSITY OF RIO GRANDE - HOLZER SCHOOL OF NURSING CONTRACTUAL AGREEMENT Clinical Experiences for Nursing Students For 2022-2023 Year
  - k. Executive Session to discuss personnel matter: employee request for work hour and pay increase
6. Environmental Health:
  - a. Nuisance investigation Report and Animal Bite Report for May 2022
  - b. Results from 2022 Meigs Co. Cleanup Day
  - c. Results from 2022 Rabies Clinic
  - d. Received \$9,006.78 in April from ODH for food cost methodology affected by COVID closures
  - e. Motion to approve retroactively the 2022 Ohio Environmental Protection Agency's Recycling and Litter Prevention, Recycle Ohio Grant in the amount of \$12,480
7. Other New Business:
  - a. Revised Employee Policy and Procedure Manual
  - b. Applied for MCHP FY 2023 Grant in amount of \$66,000
  - c. Applied for WIC FY 2023 Grant in amount of \$167,837
  - d. Annual state subsidy received in May = \$4,065.77; \$9,418.39 received in April and reported at May 10<sup>th</sup> BOH meeting was enhanced subsidy for accreditation; \$2,094.90 received in LHD \$1 VS Fee Payment
  - e. Motion to approve retroactively PHN Service Fee Sheet eff. 2/14/22 (with eClinical Works we use the Medicare Fee Schedule)
  - f. Discussion about Staff Christmas Party including permission to close Dec. 14 from noon-4PM and cost of catering
8. Old Business:

a. COVID Update

9. Miscellaneous Business:

- a. Upcoming Events/Closures: Staff Meeting – June 15<sup>th</sup> at 8:15AM; Closed June 20<sup>th</sup> for Juneteenth; Closed July 4 for Independence Day

10. Next BOH meeting: July 12th at 5PM

11. Adjournment

Mission Statement: The Meigs County Health Department's (MCHD) mission is to preserve, promote, and protect the health and well-being of Meigs County.

Vision Statement: The MCHD's vision is to be a leader in public health, providing solutions to community health challenges so that people enjoy optimal health in a clean and safe environment.