



Public Health
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MEIGS COUNTY HEALTH DEPARTMENT

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Board of Health Meeting Minutes
April 12, 2022

Board of Health (BOH) Vice President Edna Weber called the convention to order at 5:04PM.

In attendance: Weber; BOH Member Eric Rock; Administrator Courtney Midkiff; Health Commissioner Marc Barr; Director of Environmental Health Steve Swatzel; BOH Medical Member Wilma Mansfield. Absent were BOH President Roger Gaul and BOH Member Pam Patterson.

Attendees recited the Pledge of Allegiance and Midkiff offered prayer.

BOH Reorganization:

The District Advisory Council re-appointed Mansfield to the BOH for another five-year term during its 3/29/22 meeting. Therefore, the BOH reorganized with Rock making a motion to retain the current slate of officers: Gaul as President and Weber as Vice President. Mansfield seconded the motion. Motion carried unanimously.

Midkiff encouraged attending BOH members to complete the annual BOH self-assessment form and return it to her for quality improvement use and accreditation purposes.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 3/8/22 BOH Meeting Minutes as emailed. Mansfield noted a revision in the Anthem insurance renewal section. The deductibles are annual not monthly. Rock made a motion to approve the document as revised; Mansfield seconded the motion. All were in favor of the motion.

New Business:

Notice of the Meigs County Health Dept.'s (MCHD) five-year national accreditation via the Public Health Accreditation Board (PHAB) was received on March 15th. A reception was held on April 6th and was attended by staff, Weber, Gaul and several stakeholders including, but not limited to State Representative Jay Edwards. The MCHD's accomplishment was the headline in today's Pomeroy Daily Sentinel.

Midkiff requested a motion to approve the March 2022 fiscal report as presented; payment of March 2022 bills as presented via the expenditure spreadsheet; the March 2022 daily deposit records as submitted to the County Auditor/Treasurer; the March 2022 billing remuneration report; an appropriation increase from

\$6,856.29 to \$11,856.29 for T063T02 [Creating Healthy Communities (CHC) supplies] in response to a \$5,000 award increase from ODH after original appropriation was requested; a transfer of \$124.94 from T063T14 (CHC Severance) to T06312 (CHC Worker's Compensation) to \$0 balance the line item; establishment of a new fund for Manufactured Home Parks. There were no donations in March 2022. Mansfield made a motion to approve the fiscal report/daily deposits/expenditures/billing remuneration report/appropriation increase/transfer/fund establishment as presented; Rock seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve retroactively the part-time employment of Misty Morris as the WIC Breastfeeding Peer Helper effective 3/28/22 at \$13 per hour x 12 hours per week. Rock made a motion to approve retroactively Morris' part-time employment; Weber seconded the motion. All were in favor of the motion.

Midkiff sought a motion to approve retroactively the equipment agreement with Sun Rush Water as emailed for Member review prior to the meeting. Obtainment of a water cooler and bottled water for staff consumption was a suggestion of a MCHD employee based on questionable water quality and availability within the facility. Despite some delays in delivery, the service finally is supposed to be implemented on April 13th. Weber made a motion to approve retroactively the agreement as emailed; Mansfield seconded the motion. Motion carried unanimously.

Environmental Health:

The March Nuisance Status and Animal Bite Reports were emailed to the Membership for review prior to the meeting. There were five nuisances in total = two solid waste inspections; one other investigation and two sewage inspections. There were seven animal bites received in March 2022 all involving dogs of which one was referred to Franklin County.

Midkiff informed attendees that Sanitarian-in-Training Daschle Facemyer did not receive a passing grade on his initial national registered environmental health specialist exam on 3/25/22. He can retake the exam in four weeks from the first test date.

There were three WPCLF bid packets sent to 15 contractors for household sewage treatment system replacement. Complete bids were received as follows:

#1 Replacement- 45415 Eagle Ridge Road Racine (M. Underwood)

Dais Septic Services = \$11,900

Duncan & Daniels Enterprises = \$14,790

Rock made a motion to accept the lowest bid from Dais Septic Services; Mansfield seconded the motion.

All were in favor of the motion.

#2 Replacement-43082 State Route 124 Racine (J. Morris, Jr.)

Dais Septic Services = \$11,500

Duncan & Daniels Enterprises = \$11,537

Rock made a motion to accept the lowest bid from Dais Septic Services; Mansfield seconded the motion.

All were in favor of the motion.

#3 Replacements-43875 Elk Run Road Coolville (A. Randolph) and 36985 Skinner Road Pomeroy (W. Wolfe)

Dais Septic Services = \$23,700

Duncan & Daniels Enterprises = \$24,095

Weber made a motion to accept the lowest bid from Dais Septic Services; Mansfield seconded the motion.

All were in favor of the motion.

Midkiff requested a motion to approve retroactively the OEPA Mosquito Control Grant Agreement SFY 2022-2023 as emailed to Members prior to the meeting for review. Rock made a motion to approve retroactively the agreement as emailed; Mansfield seconded the motion. Motion carried unanimously. Swatzel noted that funding was budgeted for an ARC GIS license with which to map trap locations and treated areas. The MCHD also will be advertising for a contractor to perform mosquito trapping, collection and processing for shipment for specimen testing in the near future via the grant.

The annual Rabies Vaccination Clinic for dogs and cats will be held on June 11th from 10AM-noon at the MCHD in conjunction with the Meigs Vet Clinic.

Mikel Milhoan, Sr. received a notice for an administrative hearing being held today as a result of solid waste accumulation on his property located at 2330 Fourth St. in Syracuse. Milhoan's son is responsible for the illegal dumping. Milhoan chose not to attend the hearing. Swatzel circulated photographs taken at Milhoan's property in March by MCHD staff. The initial complaint was received from the Village of Syracuse in Jan. 2022. After the initial investigation, Milhoan was given 30 days in which to abate the nuisance. Upon reinspection on Feb. 7th, staff noted minimal abatement efforts and, as per the photographs taken in March, Milhoan's efforts remained unsatisfactory. Swatzel noted that the MCHD has dealt with Milhoan previously as a result of complaints. Rock made a motion to refer Milhoan to the County Prosecutor for further legal action; Weber seconded the motion. All were in favor of the motion.

Swatzel provided an update on County Prosecutor referral involving Ruby Nakao, who owns property on Tornado Road in Racine.

The MCHD continues to offer scrap tire abatement during business hours via the Mosquito Control Grant. The current grant ends April 30th at which time the current trailer being used for scrap tire disposal will be picked up by Liberty Tire Services.

The MCHD-sponsored abatement of an illegal dump on Snowball Hill by Cowboys Unlimited nearly is completed.

Other New Business:

Midkiff expressed interest in obtaining a set of all-terrain tires for the MCHD's F250 pickup truck. The truck was delivered with road tires, which aren't suited for pulling trailers, especially off paved surfaces. There presently is only 1,000 miles on the vehicle. Three bids were obtained for a set of four LT265/70R17 tires as follows: General Tire Sales -\$ 957.32 [with a \$75 (or \$300) trade in on each of the current tires]; Don Wood Automotive - \$956 (with no trade on current tires); Precision Automotive – \$953.96 (with no trade in on current tires). The Membership concurred on purchasing the tires from General Tire Sales in Middleport.

The County Auditor recently provided the MCHD with its real estate tax settlement for the first half of tax year 2021 in the amount of \$253,031.65.

Midkiff advised that the State's current mileage rate is .55 per mile effective 4/1/22. After discussion, it was decided to retain the MCHD's current rate of .52 per mile.

Midkiff discussed planning for the next community health assessment (CHA) that must be in conjunction with the main hospital system which serves the County, which is required to complete a community health needs assessment (CHNA) for IRS purposes. This collaboration is required by State law to occur every three years. Holzer Health System is using Moxley Public Health to complete its CHNA, which will only include secondary data for and key informant interviews from the counties Holzer services. The abbreviated process isn't comprehensive enough for local health departments (LHD) to meet PHAB requirements; however, Holzer has agreed to provide the LHDs with its report for use. Meanwhile, several LHDs including Meigs are working together to plan for compilation of PHAB-approved CHAs. Estimates have been obtained from three companies that are exorbitant exceeding \$20,000. Illuminology has agreed to revise the community survey for LHD use to meet PHAB standards for \$350 per County. If it also completes data analysis and reporting, the cost would exceed \$7,000 per County. Consequently, Barr and Midkiff would like for the MCHD to utilize Ohio University (OU) Master of Public Health Student Intern Mayre Newcomb to assist with this process, which will benefit her degree obtainment and likely future career search.

Old Business:

Barr provided a COVID-19 status update. He continues to meet virtually with Governor DeWine and other health officials across the State. He presently converses with school personnel on an as needed basis. Regional and local hospitalizations are low. Currently, only three active cases have been reported to the MCHD, but Barr indicated the number could be higher, if people failed to report positive home tests. The OU mobile health clinic is contracted by the MCHD to offer COVID vaccinations throughout the County through June 2023. To date, five clinics have been hosted throughout the County with six vaccines administered. Meanwhile, OU does offer additional health screenings at these various locations.

At 6:22PM, Midkiff requested an Executive Session to discuss personnel matters involving employee selection, standards of selection for employment and use of employees to effectively offer services all associated with the recent search for a Fiscal Officer. Rock made a motion to enter into Executive Session; Weber seconded the motion, which was approved with the following roll call vote: Mansfield – yes; Rock – yes; Weber- yes. In attendance were Mansfield, Rock, Weber, Barr and Midkiff.

At 6:41PM, the meeting resumed in Regular Session with a motion by Rock that was seconded by Weber. Motion carried unanimously. In attendance were Mansfield, Weber, Midkiff and Barr. Rock exited the meeting for work commitments.

It was noted that the MCHD will cancel its current search for a Fiscal Officer. Existing staff duties will be reassigned to give Midkiff assistance with fiscal duties and the MCHD likely will seek a Clerical Specialist to fulfill the aforementioned reassignments.

Miscellaneous Business:

An upcoming event includes an in-person Staff Meeting on April 13th beginning at 8:15AM on the first floor of the Meigs Multi-Purpose Health Center in which the MCHD is situated.

Adjournment:

The next BOH Meeting will take place on 5/10/22 at 5:00 PM in the conference room of the MCHD.

The meeting adjourned at 6:54 PM.

Marc Barr, MS
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 4/12/22 meeting minutes.)