

# MEIGS COUNTY GENERAL HEALTH DISTRICT

## Board of Health Agenda

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**March 8, 2022 \* 5:00 PM Conference Room**

1. Call to Order and attendance by roll call
2. Pledge and Prayer
3. New Staff Introduction: Rebecca Zuspan, CHC Program Dir.
4. Motion to approve the 2/8/22 Meeting Minutes as emailed
5. New Business:
  - a. Motion to approve Feb. 2022 BOH Fiscal Report; payment of BOH monthly bills as presented via spreadsheet ; the Feb. 2022 daily deposits to the Auditor's Office; Feb. 2022 donations; Feb. billing remuneration report; transfer of \$6,455.79 from S000S26 to T089T01.
  - b. Motion to approve retroactively the Meigs County District Board of Health Meigs County Combined Statement of Receipts, Disbursements and Changes in Fund Balances (Regulatory Cash Basis) All Governmental Fund Types For the Year Ended December 31, 2021
  - c. Motion to approve retroactively HDIS Environmental, Community and Public Health, Vital Statistics and Management Modules 1 Year Software Maintenance and Support Agreement
  - d. Motion to approve annual funding of Severance Fund
  - e. Motion to approve revised part-time WIC Breastfeeding Peer Helper job description
  - f. Motion to approve retroactively the resignation of full-time HR Coordinator Jennifer Richmond eff. 4PM on 2/25/22 and vacation payout (employed less than one year as per policy)
6. Environmental Health:
  - a. Nuisance investigation Report and Animal Bite Report for Feb. 2022
  - b. Dash Facemyer takes RS exam 3/25/22. MCHD pays for exam one-time only.
7. Other New Business:
  - a. Update on process to hire a Fiscal Officer
  - b. WIC Updates
8. Old Business:
  - a. COVID Update
  - b. 2021-2022 privately purchased flu vaccine update
9. Miscellaneous Business:
  - a. Upcoming Events/Closures: Staff Meeting – March 9 at 8:15AM; DAC Meeting - March 29 at 6PM at Rutland Bottle Gas Building on Fairgrounds
10. Next BOH meeting: April 12 at 5PM
11. Adjournment

Mission Statement: The Meigs County Health Department's (MCHD) mission is to preserve, promote, and protect the health and well-being of Meigs County.

Vision Statement: The MCHD's vision is to be a leader in public health, providing solutions to community health challenges so that people enjoy optimal health in a clean and safe environment.