



Public Health
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MEIGS COUNTY HEALTH DEPARTMENT

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**Board of Health Meeting Minutes
Jan. 11, 2022**

Board of Health (BOH) President Roger Gaul called the convention to order at 5:03PM.

In attendance: Gaul; BOH Vice President Edna Weber; Administrator Courtney Midkiff; Health Commissioner Marc Barr; Registered Sanitarian Dawn Keller; BOH Medical Member Wilma Mansfield; BOH Member Pam Patterson. Absent was BOH Member Eric Rock.

Attendees recited the Pledge of Allegiance and Weber offered prayer.

Environmental Health:

The Dec. Nuisance Status and Animal Bite Reports were emailed to the Membership for review prior to the meeting. There were five nuisances in total = one food service operation inspection; three solid waste inspections and one sewage investigation. There were three animal bites investigated in Dec. 2021 all involving dogs.

Midkiff asked for a motion to approve retroactively the FY 2022 Agreement Between the Board of Health of the Meigs County General Health District and the Gallia, Jackson, Meigs, Vinton Joint Solid Waste Management District, which was emailed to Members prior to the meeting for review. Gaul made a motion to retroactively approve the agreement as emailed; Mansfield seconded the motion. Motion carried unanimously.

A Notice to Appear was sent to Thomas Deeter of 30207 Barringer Ridge Rd. in Portland for a solid waste nuisance located on his property at 52875 Bald Knob-Stiversville Rd. in Portland. Photographs taken at the property were circulated for Member review. An initial inspection was conducted by MCHD staff on 6/1/21. Situated on the property include a trailer and a camper. Staff observed evidence of open burning. Upon reinspection in July 2021, Keller noted some progress toward abatement had been made. Upon inspection in Dec. 2021, staff found the property abandoned, but still a solid waste nuisance. There has been no contact with Deeter, who received his notice to appear at today's meeting via certified mail. Gaul made a motion to refer Deeter to the County Prosecutor for further legal action; Patterson seconded the motion. All were in favor of the motion.

Keller advised that, on Dec. 29th, Director of Environmental Health Steve Swatzel requested an update on the status of nine legal referrals made by the BOH from 5/19/20 – 10/13/21 from the County Prosecutor via email. There has been no response to date.

A Notice to Appear was sent to Sally Donaldson of 32760 Hayman Rd. in Long Bottom (Donaldson's last known address) for a solid waste nuisance. A complaint was received from OEPA in June 2021. On 6/24/21, an initial inspection was made by MCHD staff. Two subsequent inspections resulted in observance of no effort toward abatement with the last inspection being conducted on 12/3/21. Staff believe the property to be abandoned. Gaul made a motion to refer Donaldson to the County Prosecutor for further legal action; Weber seconded the motion. Motion carried unanimously.

There were two WPCLF Projects for household sewage treatment system replacements and one connection to public sewerage: 1. Pamela Hysell of 49435 Lighthouse Rd. in Racine and Rick Sellers of 52352 Portland Rd. in Portland. Hysell's project will be 85% funded by the program while Sellers will be 100% funded by the program. There were two complete bids from Duncan & Daniels Enterprises in the amount of \$22,445 and from Dais Septic Service in the amount of \$22,521.24. Gaul made a motion to approve the lowest bid from Duncan and Daniels Enterprises; Patterson seconded the motion. All were in favor of the motion. 2. Gregory Fife of 212 Rock St. in Pomeroy. 85% of Fife's connection to public sewerage will be funded by the program. There were two complete bids from Duncan & Daniels Enterprises in the amount of \$8,250 and from Dais Septic Service in the amount of \$5,350. Patterson made a motion to approve the lowest bid from Dais Septic Service; Gaul seconded the motion. All were in favor of the motion.

Midkiff beseeched a motion to approve Resolution 2022-1 Authorizing the Meigs County Health Dept. (MCHD) to file an application to the OEPA to participate in the Community and Litter Grant Program. Mansfield made a motion to approve the resolution; Gaul seconded the motion. Motion carried unanimously.

Keller exited the meeting at 5:20PM.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 12/14/21 BOH Meeting Minutes as emailed. Mansfield made a motion to approve the document as emailed; Gaul seconded the motion. All were in favor of the motion.

New Business:

Midkiff requested a motion to approve the Dec. 2021 fiscal report as presented; payment of Dec. 2021 bills as presented via the expenditure spreadsheet (including Then and Now Certificates); the Dec. 2021 daily deposit records as submitted to the County Auditor/Treasurer; the Oct, Nov. and Dec. 2021 medical claim billing remuneration report. There were no donations in Dec. 2021. Gaul made a motion to approve the fiscal report/daily deposits/expenditures/billing remuneration report as presented; Patterson seconded the motion. Motion carried unanimously.

Midkiff requested a motion to approve retroactively an annual contract with BG Hamrick for marketing services via the Public Health Workforce Grant effective 1/1/22-12/31/22 in the amount of \$9,000. The contract was emailed to Members prior to the meeting for review. Patterson made a motion to approve retroactively the contract as emailed; Gaul seconded the motion. All were in favor of the motion.

Midkiff solicited a motion to approve retroactively a contractual agreement with Clemans-Nelson & Associates for revision of the MCHD Employee Policy and Procedure Manual in the amount of \$6,000 as emailed prior to the meeting for Member review. Midkiff explained this document was needed by ODH for payment via the Public Health Workforce Grant. A proposal previously was approved by the BOH. Weber made a motion to approve retroactively the contractual agreement as emailed; Mansfield seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve the resignation of full-time WIC Clerk Kim Casci effective 4PM on 1/14/22. Casci accepted employment at the Meigs Co. Dept. of Jobs and Family Services. Gaul made a motion to approve Casci's resignation; Patterson seconded the motion. All were in favor of the motion.

At 5:26PM, Gaul made a motion to enter into Executive Session to discuss filling the vacant WIC Clerk and Public Health Nurse positions internally. The following roll call vote ensued: Gaul – yes; Weber- yes; Patterson – yes; Mansfield – yes. In attendance were Gaul, Weber, Patterson, Mansfield, Midkiff and Barr.

At 5:38PM, Weber made a motion to resume in Regular Session which was approved by the following roll call vote: Gaul – yes; Weber- yes; Patterson – yes; Mansfield- yes. In attendance were Casca's Gaul, Weber, Patterson, Mansfield, Midkiff and Barr.

Gaul made a motion to promote part-time WIC Breastfeeding Peer Helper Amber Evans to the position of full-time WIC Clerk effective 8AM on 1/18/22 at \$15.55 per hour. Mansfield seconded the motion. Motion carried unanimously.

Other New Business:

The 2022 District Advisory Council (DAC) Meeting is scheduled for March 29th at 6PM at the Rutland Bottle Gas Building, which is situated on the Meigs Co. Fairgrounds. Broken Bread Catering will provide meals for \$13 per person. Mansfield's term will end in March 2022. She agreed to accept another five-year term, if appointed by the DAC.

The MCHD did accept ODH's new COVID-19 Vaccination (CN 22) Subgrant Award in the amount of \$75,000 effective 1/1/22-6/30/23 after being solicited by ODH. The MCHD will contract with Ohio University to provide vaccines to outlying communities throughout the County.

Upon additional promotional effort, two excellent candidates applied for the full-time Creating Healthy Communities (CHC) Program Director position. The MCHD considered relinquishing the ODH program/funding until interest finally was shown. Both candidates have been interviewed and a decision likely will be made by the end of this week. (Note: One candidate withdrew her application for personal reasons prior to a decision being made. Therefore, the position was offered to the remaining candidate.)

Old Business:

Barr provided a COVID-19 status update. The Centers for Disease Control lowered the length of quarantine for positive cases and contacts to five days with masking on days 6-10. ODH has adopted this guidance and provided flowcharts, which are posted on the MCHD's website for public reference. The educational districts are following the Test to Play option. Currently, the closest testing conducting by the Ohio National Guard is in Muskingum County. Presently, Zone 2 hospitalizations are at the highest level since the Pandemic began, thus, this is where most efforts are being focused. There currently are 172 active cases in Meigs County of which 14 are pediatric. The MCHD ordered home test kits on behalf of Meigs County and is working with the Meigs District Public Library to disseminate the resources. Labels are being attached to the test kits crediting both agencies. The schools receive their own allocations of test kits because of the Test to Play option.

Miscellaneous Business:

An upcoming event and closures include the Jan 13 Staff Meeting at 8:15AM and Martin Luther King, Jr. Day Holiday on Jan. 17.

Adjournment:

The next BOH Meeting will take place on 2/8/22 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting was adjourned at 6:08PM with a motion by Mansfield.

Marc Barr, MS
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 1/11/22 meeting minutes.)