



Public Health
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MEIGS COUNTY HEALTH DEPARTMENT

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**Board of Health Meeting Minutes
Dec. 14, 2021**

Board of Health (BOH) President Roger Gaul called the convention to order at 5:01PM.

In attendance: Gaul; BOH Vice President Edna Weber; Administrator Courtney Midkiff; Health Commissioner Marc Barr; Registered Sanitarian Dawn Keller; BOH Medical Member Wilma Mansfield; BOH Member Eric Rock; Human Resources (HR) Coordinator Jennifer Richmond. BOH Member Pam Patterson joined via conference call.

Attendees recited the Pledge of Allegiance and Rock offered prayer.

Introduction of New Staff Member:

Richmond was introduced as the full-time HR Coordinator as of 11/8/21 (currently funded by the Public Health Workforce Grant through June 2023). Self-introduction of BOH Members occurred. Richmond, who shared some personal history and previous work experience with attendees, indicated that her employment thus far with the Meigs County Health Dept. (MCHD) has been enjoyable. Midkiff and Barr noted that Richmond's HR experience is beneficial to the MCHD. Richmond exited the meeting at 5:07 PM after the Membership welcomed her into her new position.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 11/9/21 BOH Meeting Minutes as emailed. Gaul made a motion to approve the document as emailed; Rock seconded the motion. All were in favor of the motion.

New Business:

Midkiff requested a motion to approve the Nov. 2021 fiscal report as presented; payment of Nov. 2021 bills as presented via the expenditure spreadsheet (including Then and Now Certificates); the Nov. 2021 daily deposit records as submitted to the County Auditor/Treasurer; 2021 Encumbrances. There were no donations in Nov. 2021. The Oct. and Nov. medical claim billing remuneration report was unavailable because the employee who compiles it has been on sick leave. Rock made a motion to approve the fiscal report/daily deposits/expenditures/encumbrances as presented; Gaul seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve the FY 2022 Tuberculosis (Tb) Contract by and between the MCHD and Board of County Commissioners. The contract was emailed to Members and the County Commissioners prior to the meeting for review. To date, the County Commissioners have not commented or notified the MCHD about their intent of continuing to contract with the MCHD for mandated Tb services. Rock made a motion to approve the contract as emailed; Weber seconded the motion. All were in favor of the motion.

Environmental Health:

The Nov. Nuisance Status and Animal Bite Reports were emailed to the Membership for review prior to the meeting. There were 11 nuisances in total = five food service operation inspections; three other inspections; one solid waste inspection and two sewage investigations. There were three animal bites investigated in Nov. 2021 involving two dogs and one cat.

Midkiff announced the third and final public reading of the proposed 2022 Environmental Health Fees. The MCHD coordinated a stakeholder meeting on Dec. 6 at 5PM at the MCHD. No stakeholders attended or commented on the proposed fees. There have been no changes to the proposed fees. Gaul made a motion to approve the third and final public reading of the proposed fees; Mansfield seconded the motion; Patterson abstained. Motion carried.

There were four WPCLF Projects for household sewage treatment system replacements:

1. 37815 State Route 681 Albany - Pearlie Martin (100% funded)
40956 Township Rd 1014 Albany - Brenda Erwin (85% funded)
There were two complete bids from Duncan & Daniels Enterprises in the amount of \$29,834.23 and from Dais Septic Service in the amount of \$24,380.06. Gaul made a motion to approve the lowest bid from Dais Septic Service; Rock seconded the motion. All were in favor of the motion.
2. 32200 Bailey Run Rd Pomeroy - Randy Hysell (85% funded)
There were two complete bids from Duncan & Daniels Enterprises in the amount of \$14,024.77 and from Dais Septic Service in the amount of \$13,905.32. Gaul made a motion to approve the lowest bid from Dais Septic Service; Mansfield seconded the motion. All were in favor of the motion.
3. 45682 State Route 124 Racine - Kymberly Tattrie (100% funded)
39179 Carpenter-Dyesville Rd Pomeroy - Damen Haning (85% funded)
There were two complete bids from Duncan & Daniels Enterprises in the amount of \$27,978.95 and from Dais Septic Service in the amount of \$24,111.66. Gaul made a motion to approve the lowest bid from Dais Septic Service; Mansfield seconded the motion. All were in favor of the motion.
4. 33332 Naylor's Run Rd Pomeroy - Luke Stinson (50% funded)
There were two complete bids from Duncan & Daniels Enterprises in the amount of \$12,097.94 and from Dais Septic Service in the amount of \$10,339.77. Rock made a motion to approve the lowest bid from Dais Septic Service; Gaul seconded the motion. All were in favor of the motion.

A Notice to Appear was sent to Jonathan and Cadence Ross of 38070 Zuspan Hollow Rd. in Middleport for failure to abate a solid waste nuisance. The couple did not attend this meeting. Keller circulated photographs taken at the site. The initial inspection was conducted on 9/30/21 in response to a complaint. The couple indicated that they were working toward abatement, but failed to provide the MCHD with receipts documenting appropriate disposal. During the second inspection on 11/8/21, staff observed that additional solid waste was present at the site. Gaul made a motion to refer the couple to the County Prosecutor for further legal action; Mansfield seconded the motion. Motion carried unanimously.

Rock asked Keller to inform Director of Environmental Health Steve Swatzel that the BOH would like an update on the status of 2021 legal referrals during the Jan. 2022 meeting.

Keller exited the meeting at 5:30PM after the Membership expressed appreciation for her time and efforts.

Other New Business:

Midkiff noted that County Prosecutor James Stanley recently tendered a legal opinion as to whether or not the Centers for Medicare & Medicaid (CMS) interim final rule requiring COVID-19 vaccinations for workers in certain healthcare settings participating in the Medicare and Medicaid programs is applicable to the MCHD. It is Stanley's legal opinion (which he provided via an email) that the CMS interim final rule requiring COVID-19 vaccinations for workers in certain healthcare settings participating in Medicare and Medicaid is not applicable to the MCHD.

Since the MCHD has had no response to job postings for RNs or LPNs, Director of Nursing Leanne Cunningham has requested assistance with obtaining nursing services from Prolink, which is an employment agency contracted by ODH, since Aug. A nurse practitioner finally was slated to begin on Dec. 13th in a registered nurse capacity, but backed out before her placement was implemented. Another nurse is scheduled to begin work at the MCHD on Dec. 27, but details have not been shared to date.

The MCHD advertised for a full-time Creating Healthy Communities (CHC) Program Director on Nov. 11. There were no viable applicants; consequently, the position was re-posted after the minimal educational requirement was lowered from a Bachelor's Degree to an Associate's Degree with a Bachelor's Degree preferred. The starting pay remains the same. Rock made a motion to retroactively approve the revised CHC job description; Gaul seconded the motion. All were in favor of the motion.

Old Business:

Barr provided a COVID-19 status update. He continues to participate in weekly conference calls with Gov. DeWine and public health officials across Ohio. This conference call will occur bi-weekly as of 1/1/22. Barr continues to meet virtually and on a weekly basis with representatives from the County's schools. This meeting will begin occurring bi-weekly with a weekly email update continuing. Barr stated that because not much information is yet available about the new Omicron variant, officials are focusing on the current Delta variant surge that is taxing health systems across the State. The worst scenarios are being seen in Northern Ohio and Franklin Co. Hospitalizations have increased regionally by 49.3%. In Meigs County, there presently are 77 active cases of which eight are pediatric. During the week of Dec. 5, there have been no COVID-19 related deaths reported for County residents. Meanwhile, the MCHD opted not to apply for ODH grant funding via the COVID-19 Vaccination (CN22) Subgrant because it is intended for expanded vaccination outreach efforts to underserved populations. The percentage of vaccinated residents and lack of

workforce were major factors in the decision. (Note: The MCHD did apply for the aforementioned funding on 12/16/21 after ODH advised that Meigs County was the only Ohio county not to apply and assured the MCHD that nursing services would be available via Prolink.)

The following building update was provided. The roof on the Meigs Multi-Purpose Health Center (in which the MCHD is situated) continues to leak. The County Commissioners still have not made a decision about requests for space vacated within the Meigs Multi-Purpose Health Center by the MCCoA. Rock advised he spoke with Commissioner Jimmy Will who stated no decision has been made to date. Finally, finalization of the carport site including installation of approaches and removal of the white storage building have yet to be completed by Jack's Septic Service after multiple contacts with owner Jimmy Hysell.

Miscellaneous Business:

An upcoming event and closures include the Staff Christmas Party – Dec. 15th from 12-4PM; Closed - Dec. 23, 24, 31.

Adjournment:

The next BOH Meeting will take place on 1/11/22 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting was adjourned at 6:06PM with a motion by Rock.

Marc Barr, MS
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 12/14/21 meeting minutes.)

