



Safe Body Art

Infection Prevention and Control Plan

Name of Facility: _____	Type: Tattoo <input type="checkbox"/>	Body Piercing <input type="checkbox"/>	Both <input type="checkbox"/>
Address of Facility: _____	City: _____	State: _____	Zip: _____
Contact Person: _____	Phone: _____		

A. **Decontamination and Disinfection:** Describe the procedures for decontaminating and disinfecting of workstations and surfaces.

1, Workstation surfaces/Countertops:

2, Workstation Chairs/Stools:

3, Trays:

4, Armrests and Headrests:

5, Procedure Area:

6, Tables:

7, Tattoo Machine:

Safe Body Art

- B. Reusable Instruments:** Describe the procedures used for decontaminating, sterilizing, packaging and storing of reusable instruments. Include procedures for labeling of sterilized peel-packs.

1, Needle Tubes:

2, Calipers:

3, Barrels:

4, Other Reusable Instruments:

- C. Storage:** Describe the storage location and equipment used of the storage of clean and sterilized instrument peel packs to protect the packages from exposure to dust and moisture.

- D. Set Up & Tear Down of Workstation:** Describe the procedure for setting up and tearing down the workstation for the following procedures.

1, Tattoo:

2, Piercing:



Safe Body Art

- E. **Prevention of Cross Contamination:** Describe the techniques used to prevent the contamination of instruments, tattoo machine, trays, tables, chairs, clip cords, power supplies, squeeze bottles, inks, pigments, lamps, stools, soaps and the procedure site or other items during body art procedures. Include barriers provided to prevent cross contamination. Describe how the procedure site is prepared for a body art procedure.

- F. **Sharps Disposal:** Describe the procedures for safe handling of sharps.

1, Needles and Needle Bars:

2, Razors:

3, Other Sharps or Single-use marking pens:

4, How many sharps containers will you have? _____

5, Describe where sharps containers will be located in the facility:

6, Describe how Sharps Containers will be disposed of when full:

Safe Body Art

- G. Sterilization of Jewelry:** Describe the procedure for the sterilization of jewelry prior to placing into newly pierced skin.

- H. Sterilization of Equipment:** List the equipment used in the decontamination and sterilization room and describe the procedure for decontaminating instruments prior to placing inside the autoclave. Indicate whether instruments are manually washed or machine washed, such as with an ultrasonic machine. Include the material used for soaking dirty instruments in the machine such as Tergazyme.

- I. Disinfection Products:** List the disinfectant products used at the facility:

- J. Time & Temperature:** List the duration of time and temperature of the autoclave required for the sterilization of clean instruments.

Time _____ Temperature _____ PSI _____

- K. Personal Protective Equipment:** List the personal protective equipment used during a body art procedure.

- L. Handwashing:** List the handwashing procedures. When to wash, how to wash, how to dry:

Safe Body Art

M. Aftercare Procedure: Describe the written recommendations and aftercare provided to the client after a body art procedure. List the type of bandages, wrappings, or ointments provided for the client.

N. Procedures for an Accidental Spill: Describe the clean-up and disinfection procedure taken when there is an accidental spill of sharps or biohazardous waste. Include the disinfectant used and what concentration the mix is required to be.

O. Trash Receptacles and Disposal of Contaminated Items: List the type of trash receptacles and their location throughout the facility. Describe the procedure for the disposal of contaminated items, such as gloves.

P. Who is your certified solid waste hauler? _____

Q. Negative/Failed Spore Test: Describe the procedure conducted when a monthly spore test has failed.

This is your "Written Infection Prevention and Control Plan" as required by OAC 3701-9-02.
Keep one copy for your records and use it to train employees.
Submit a copy to the Health Department with your application.

I hereby certify that to the best of my knowledge and belief, the statements made herein are correct and true.

Signature _____ **Date** _____