



Public Health
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MEIGS COUNTY HEALTH DEPARTMENT

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Board of Health Meeting Minutes August 14, 2018

Board of Health (BOH) Vice President Edna Weber called the convention to order at 5:01 PM.

In attendance: Weber; BOH Medical Member Wilma Mansfield, MD; BOH Member Eric Rock; BOH Member Pam Patterson; Health Commissioner Marc Barr; Administrator Courtney Midkiff; Sanitarian Dawn Keller; Creating Healthy Communities (CHC) Program Director Ciara Martin. Absent was BOH President Roger Gaul.

Staff Presentation:

Martin discussed the physical activity event being planned in conjunction with Yay Bikes! on Sept. 15th. Registration begins at 9AM at Dave Diles Park in Middleport with the bicycle ride beginning at 10AM. Five, 11, 24-mile routes are planned. Sponsorships and prizes have been solicited from local businesses. Activities will occur in the park from 11AM-2PM with vendors including, but not limited to the Meigs County Cancer Initiative/OSU, which will set up an inflatable colon and provide guided tours and individualized wellness plans. The Toole Design Group and ODOT will be in attendance to gather community input on the draft copy of the Meigs County Active Transportation Plan. Implementation of the plan is expecting in 2019 and will serve to meet PHAB accreditation documentation requirements.

Midkiff commended Martin, who began employment at the MCHD on June 11th, on her work performance to date.

Martin exited the meeting at 5:12PM.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 7/10/18 BOH Meeting Minutes as emailed. Rock made a motion to approve the document; Mansfield seconded the motion. Motion carried unanimously.

New Business:

Midkiff requested a motion to approve the July 2018 fiscal report as presented; the payment of July 2018 bills as presented via the expenditure spreadsheet; the July 2018 daily deposit records as submitted to the County Auditor/Treasurer; Then and Now Certificates; July 2018 donations in the amount of \$50.00 as

presented. Rock made a motion to approve the fiscal reports/daily deposits/Then and Now Certificates/donations and to pay expenditures as presented; Weber seconded the motion. All were in favor of the motion.

Midkiff asked for a motion to approve the Meigs County Health Dept. (MCHD) Branding Policy as revised and as emailed for Member review. Weber made a motion to approve the revised policy as emailed; Mansfield seconded the motion. Motion carried unanimously.

Environmental Health:

Keller reviewed the July 2018 Nuisance Status Report (which was emailed to the Membership prior to the meeting for review). There were 19 investigations including two solid waste complaints; one mold complaint; two mosquito complaints; one other complaint involving a beauty salon; two sewage complaints and 11 animal bites.

Keller discussed a solid waste nuisance complaint at 47095 Eagle Ridge Road in Racine. The property owner is Carolyn Kennedy. Photographs were circulated for Member review. Keller, who last visited the property on July 25th, advised that Kennedy contacted the MCHD to say she needed three additional weeks to complete abatement of the nuisance. Kennedy advised that solid waste was bagged and awaiting disposal. Keller noted that Meigs County Child Protective Services have removed Kennedy's children from the home. Rock made a motion to grant Kennedy three weeks in which to complete the abatement; Patterson seconded the motion. All were in favor of the motion. MCHD staff will provide an update during the Sept. BOH meeting.

Two bids were received for four OEPA WPCLF applicants/projects: Grace Thoma of 46540 SR 248 in Long Bottom; Ronald Hendricks of 31940 Hysell Run in Pomeroy; Jeff and Peggy Bole of 38200 Horner Hill in Pomeroy and Patricia Imboden of 32724 Bailey Run in Pomeroy. Keller opened the sealed bids from Duncan and Daniel Enterprises in the amount of 32,250 and from Dais Septic Service in the amount of \$30,650. Mansfield made a motion to approve the lowest bid from Dais Septic Service; Rock seconded the motion. Motion carried unanimously.

Keller provided an update on a solid waste complaint at 40614 Laurel Cliff Rd in Pomeroy. The property is owned by Gary Pickens. Photographs were circulated for Member review. MCHD staff last inspected the site on Aug. 10th. The situation remains unchanged since the July BOH Meeting except that the weeds have grown and conceal the solid waste. Rock made a motion to refer Pickens to the Prosecutor for further legal action; Patterson seconded the motion. All were in favor of the motion.

Keller provided an update on a solid waste complaint on Dale Taylor's property located at 39731 Union Ave. in Pomeroy. Since the July BOH Meeting, household furniture has been disposed of on the property. Taylor and his son have a business via which they cleanup rental properties after occupants vacate. The son has been illegally disposing of construction and demolition debris and other solid waste on this property; meanwhile, Taylor is responsible for abatement as the property owner. Patterson made a motion to refer Taylor to the Prosecutor for further legal action; Weber seconded the motion. Motion carried unanimously.

Keller exited the meeting at 5:39 PM.

Other New Business:

Guests from OSU and the American Society of Clinical Oncology including President Dr. Monica Bertagnolli visited the MCHD on Aug. 1st. Mansfield and Midkiff hosted the guests, who wanted to learn more about Appalachian cancer patients' experiences. Local breast cancer survivor Angie Hysell shared details about her cancer journey including personal and economic challenges she has endured.

The MCHD has ordered 250 doses of influenza vaccine from VaxCare for the 2018-2019 season for those with commercial insurance, Medicare and some managed Medicaid recipients. The Ohio Dept. of Health (ODH) is supposed to be releasing an order form soon for Vaccine for Children and 317 (un/underinsured) doses. The MCHD will begin administering flu shots on Oct. 1st and will conduct a drive-thru flu shot clinic on Oct. 6th from 9AM-noon at the fairgrounds.

At this time, attendees toured the facilities to view areas being considered for remodeling at the reception desk as well as the Community Health Worker space. It was agreed that ideas and bids should be solicited from local contractors for consideration. BOH Members also took note of needed repairs throughout the building.

The MCHD applied for \$95,000 from ODH for the FY 2019 CHC Program. If funding is awarded, the grant will begin 1/1/19.

Midkiff told the Membership about planning for regional collaboration for community health assessment (CHA) and community health needs assessment between the MCHD, Gallia, Jackson, Vinton County Health Departments (HD) and Holzer Health System. All parties except Vinton County HD attended an initial planning meeting on Aug. 8th in Gallipolis. Midkiff, Administrative Assistant/Accreditation Coordinator Michelle Willard and Martin represented the MCHD. Midkiff stated that the MCHD is in favor of working with an academic institution again on CHA, but that none of the other parties in attendance were interested in paying for the work. The MCHD received \$15,000 from ODH for this project, which is now required by State law. After discussion during which Midkiff relayed her concerns and reasons for wanting to work with an academic institution, the Membership concurred that the MCHD should develop a proposal for release to academic institutions to consider and apply for.

Outreach activities during the Aug. 6th school supply giveaway on the Pomeroy Parking Lot and during the 2018 Meigs County Fair were discussed. The MCHD provided 200 bottles of hand sanitizer for the Friends of Rutland School Supply Giveaway, which is scheduled for Aug. 20th in Rutland.

Old Business:

Midkiff reported that Simmons, Musser & Warner has failed to provide the MCHD with requested assistance on reassessing the commercial property insurance coverage, which Midkiff determined needs to be increased. The current annual policy renewed Aug. 6th. Meanwhile, the company also has not followed up on the MCHD's inquiry about fidelity bonding for certain MCHD staffers.

Weber and Midkiff have collaborated on a letter from the BOH to the Board of Meigs County Commissioners in response to identified facility concerns and unaddressed work orders. Due to technological issues, the letter is not available today for BOH Members' signatures. Midkiff will notify Members when the letter is ready for signatures so that they can visit the MCHD to sign the document and it can be submitted to the County Commissioners prior to the Sept. BOH Meeting.

It has been determined that healthy vending is not an option for the MCHD. The CHC program likely will purchase a small refrigerator that will be situated behind the reception desk from which the MCHD can sell bottled water and a few select healthy snacks to employees and customers.

Miscellaneous Business:

Attendees viewed the presentation entitled *BOH Employment Status* from the 2018 OABH Resource DVD.

Upcoming Events/Closures: Aug. 15 – Staff Meeting at 8:15AM; Sept. 3 – Closed for Labor Day; Sept. 12 – Annual Staff WFD Day at Library; Sept. 15 – Yay Bikes Event at Dave Diles Park (Registration 9AM; Party 10AM-2PM); Sept. 20 - Get Healthy Meigs! 10:30AM at MCDJFS.

Adjournment:

The next BOH Meeting will take place on 9/11/18 at 5:00 PM in the conference room of the Meigs County Health Department.

With no further business to discuss, Rock made a motion to adjourn the convention at 6:51 PM.



Marc Barr, MS
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 8/14/18 meeting minutes.)