



Public Health
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MEIGS COUNTY HEALTH DEPARTMENT

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Board of Health Meeting Minutes October 9, 2018

Board of Health (BOH) President Roger Gaul called the convention to order at 5:00PM.

In attendance: Gaul; BOH Medical Member Wilma Mansfield, MD; BOH Member Eric Rock; BOH Member Pam Patterson; Health Commissioner Marc Barr; Administrator Courtney Midkiff; Director of Environmental Health Steve Swatzel; Public Health Emergency Response Coordinator (PHERC) Brody Davis. Guests was Mick Barr, who is a candidate for County Court Judge. Absent was BOH Vice President Edna Weber.

Introduction of new PHERC:

Davis was introduced to the Membership. Rock congratulated him on his employment and welcomed him to the MCHD.

Davis briefed the Membership on the Oct. 6th drive-thru flu shot clinic sponsored by the Meigs County Health Dept. (MCHD) at the fairgrounds. He noted that set-up went well and 47 were vaccinated.

Davis has future plans to organize the mobile response/vaccine trailer to facilitate use.

Davis exited the meeting at 5:05PM.

Presentation by Mick Barr:

Barr introduced himself and shared his legal experience that qualifies him to be County Court Judge, if elected by Meigs Co. voters on Nov. 6th. He also told attendees about his plans to implement a drug court and to employ a probation officer, if he is elected. A brief question and answer session ensued. After thanking the Membership for giving him time to speak, he exited the meeting at 5:16PM.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 9/11/18 BOH Meeting Minutes as emailed. Rock made a motion to approve the document; Gaul seconded the motion. Motion carried unanimously.

New Business:

Midkiff requested a motion to approve the Sept. 2018 fiscal report as presented; the payment of Sept. 2018 bills as presented via the expenditure spreadsheet; the Sept. 2018 daily deposit records as submitted to the County Auditor/Treasurer; financial transactions; Sept. 2018 donations in the amount of \$20.00 as presented. Rock made a motion to approve the fiscal reports/daily deposits/donations and to pay expenditures as presented; Mansfield seconded the motion. All were in favor of the motion.

Midkiff asked for a motion to approve retroactively the Title III D Chronic Disease Self-Management Healthy U MOU with Buckeye Hills Regional Council. Gaul made a motion to approve retroactively the MOU as presented; Mansfield seconded the motion. Motion carried unanimously.

At 5:21PM, Rock made a motion to enter into Executive Session to discuss personnel matters. The motion carried unanimously by vote: Gaul – yes; Patterson – yes; Rock – yes; Mansfield – yes. In attendance were Gaul, Patterson, Rock, Mansfield, Barr and Midkiff.

At 5:36 PM, Patterson made a motion to resume in Regular Session. Rock seconded the motion. All were in favor of the motion. In attendance were Gaul, Patterson, Rock, Mansfield, Barr, Midkiff and Swatzel.

Patterson made a motion to approve retroactively the resignation of PHERC Shannon Smith effective 9/27/18 at 11:30AM (when his accrued compensatory time was expended). Mansfield seconded the motion. All were in favor of the motion.

Gaul made a motion to approve retroactively the full-time employment of Brody Davis as PHERC effective 10/1/18 at 8AM. Davis hourly rate of pay is \$21.75. Mansfield seconded the motion. Motion carried unanimously.

Midkiff beseeched a motion to approve retroactively (to Oct. 3rd) the PHERC job description, which reflects a change of immediate supervisor to the Director of Nursing. Rock made a motion to approve retroactively the job description as presented; Gaul seconded the motion. All were in favor of the motion.

Environmental Health:

One bid was received for four OEPA WPCLF applicants/projects: Loren Coleman 41738 Pomeroy Pike; Linda Hudson 34345 Flatwoods Road; Deborah Nelson 37080 Skinner Road; Kenneth Workman 31884 State Route 143. Swatzel, who solicited bids from 13 registered installers, opened the sealed bid received from Dais Septic Service in the amount of \$42,802. Gaul made a motion to approve the bid from Dais Septic Service; Rock seconded the motion. Motion carried unanimously. Swatzel said that \$2,102 of the bid would go toward MCHD and OEPA fees.

Swatzel reviewed the Sept. 2018 Nuisance Status Report. Reporting is changing as of this month to include food complaints. There were five investigations including two mold complaints; three sewage complaints. Three animal (dog) bites also were investigated in Sept.

Swatzel informed the Membership that the MCHD issued Shelby Durham of 38345 Township Rd. 1004 Pomeroy (Harrisonville) a certified letter to appear before the BOH because her mail was found in a pile of garbage located on an abandoned property across the road from her residence. To date, the MCHD has not received confirmation of delivery nor has the certified letter been returned to the MCHD as undeliverable.

Therefore, the matter will be tabled until the Nov. 13, 2018 meeting. In the meantime, MCHD staff will post a notice on Durham's residence and will involve the Meigs County Sheriff to cite Durham for littering.

Swatzel advised that the Dollar General Store in Tupper Plains was re-inspected by Sanitarian Dawn Keller on Oct. 9th. Pictures taken inside of the store during the inspection were shared with Members. There were no violations noted by Keller. The next standard inspection will take place in March 2019 unless complaints are received within the next six months. The MCHD/BOH has the option to revoke or suspend the store's retail food establishment license, if any future violations so warrant this action.

Swatzel re-visited the open dumping complaint at 39225 Bone Hollow Rd. in Middleport. The property is owned by Delbert and Elsie Roush. The BOH granted the couple until Oct. 1st to abate the solid waste nuisance or face legal referral to the Prosecutor. MCHD staff recently visited the property and observed solid waste behind the residence. Mr. Roush alleges that other people have dumped on the property, but he and his wife are responsible for abatement as the owners. After brief discussion, Rock made a motion to refer Delbert and Elsie Roush to the Prosecutor for further legal action; Gaul seconded the motion. All were in favor of the motion.

Swatzel noted that Amy Blake, owner of Tuckerman's Too, ultimately came into compliance by eliminating the handling of bulk candy and reducing the sale of pre-packaged food to under 200 cubic feet of display at the Pomeroy location. These actions make the store exempt from State-required Level I food licensing. Concerns were discussed about Meigs County Economic Director Perry Varnadoe response and State Representative Jay Edward's involvement and ensuing social media posts. Edwards responded by directly contacting the Ohio Dept. of Agriculture (ODA) and Ohio Dept. of Health (ODH) and failed to contact the MCHD even upon MCHD request. The ODH called the MCHD in response to Edwards' communication to them to become familiar with the situation. A representative from ODA visited the store and the MCHD. ODA concurred with the MCHD that Blake necessitated a license to continue to operate as she was at the Pomeroy location. ODA directly expressed that decision to Blake, who decided to close the Pomeroy location and to return to Middleport. She was advised that she now would be required to work with the Ohio Dept. of Commerce to become licensed at the Middleport location. After discussion, it was decided that the Membership should issue a letter to Edwards' to express its dissatisfaction with his disregard of his constituent - the MCHD - which is charged with enforcing Ohio law. Midkiff did commend Swatzel and Keller for their professional response to stakeholders, including numerous negative social media posts.

Swatzel provided Members with copies of the proposed 2019 Environmental Health fees. There currently are no changes; however, Swatzel is working on the cost methodology and will provide an updated copy during the Nov. BOH meeting. This was considered the first reading of the proposed fees.

Other New Business:

Midkiff advised that the MCHD received its annual employee healthcare insurance renewal (effective 12/1/18) with Medical Mutual that includes a 19.65% increase for current coverage. Fritz Insurance (which is based in Dublin, OH) asked if it would provide the MCHD with a quote for coverage via UnitedHealthcare. Fritz Insurance brokers coverage for Hocking and Vinton County Health Departments at a cost-savings. A proposal was shared with the Members via email for medical coverage. A quote for dental/vision/life insurance will be forthcoming. Midkiff will ask Kenny Fritz to present to the BOH during its Nov. 13th meeting.

Midkiff shared the two complete proposals it received for community health assessment (CHA) from the University of Rio Grande and Lake County Health District with the Members via email prior to the meeting for review. The MCHD received \$15,000 from ODH with which to conduct CHA with a non-profit hospital as required by State law. After discussion, Gaul made a motion to accept the proposal from the University of Rio Grande; Mansfield seconded the motion. Motion carried unanimously.

The MCHD received notice of award from ODH for the FY Maternal and Child Health Program in the amount of \$41, 600.

Old Business:

Midkiff reported that Simmons, Musser & Warner provided the MCHD with a quote for increased commercial property insurance coverage upon reassessment and fidelity bonding requirements. The information was forwarded to Members via email for review prior to the meeting. The emailed copy was difficult to read. The Members asked Midkiff to inquire about the availability of a clearer copy. The matter was tabled for further discussion during the Nov. BOH meeting. Midkiff will ask a representative from Simmons, Musser & Warner to attend the meeting to present the information and to address any questions/concerns before a decision is made

Midkiff and Director of Nursing Leanne Cunningham met with Randy Smith, President of the Board of Meigs Co. Commissioners and Betsy Etsminger, the Commissioners' Clerk on Sept. 14th to discuss Tuberculosis (TB) services and building issues. The Commissioners still have not designated a TB Control Unit. Repairs have ensued by County Maintenance Staff since the Sept. 14th discussion including damaged ceiling tile and malfunctioning light replacement. Mowing has been started, but is not complete to date. President Smith indicated to Midkiff that he would provide an MOU concerning facility use/expectations for BOH consideration, but the document was not received prior to the meeting for presentation.

Miscellaneous Business:

Upcoming Events/Closures include: MCHD Cleanup Day – Oct. 19th (closed to public); Veterans Day Closure - Nov. 12th; Nov. 22, 23 – Closed for Thanksgiving.

Viewing of a presentation entitled *Ethical Decision-Making in LHDs* from the 2018 OABH Resource DVD was deferred.

Adjournment:

The next BOH Meeting will take place on 11/13/18 at 5:00 PM in the conference room of the Meigs County Health Department.

With no further business to discuss, Mansfield made a motion to adjourn the convention at 6:45 PM.

Marc Barr, MS
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 10/9/18 meeting minutes.)

