



Public Health
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MEIGS COUNTY HEALTH DEPARTMENT

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Board of Health Meeting Minutes March 13, 2018

Board of Health (BOH) Vice President Edna Weber called the convention to order at 4:10 PM.

In attendance: Weber; BOH Member Pam Patterson; BOH Member Eric Rock; BOH Medical Member Wilma Mansfield, MD; Health Commissioner Marc Barr; Administrator Courtney Midkiff; Director of Environmental Health Steve Swatzel. Absent was BOH President Roger Gaul. Guest was Linda Warner, who entered the meeting at approximately 4:30PM.

Approval of Meeting Minutes:

Midkiff beseeched a motion to approve the 2/13/18 BOH Meeting Minutes as mailed. Rock made a motion to approve the document; Weber seconded the motion. Motion carried unanimously.

New Business:

Midkiff requested a motion to approve the Feb. 2018 fiscal report as presented; the payment of Feb. 2018 bills as presented via the expenditure spreadsheet; the Feb. 2018 daily deposit records as submitted to the County Auditor/Treasurer; the Feb. 2018 financial transactions (i.e. Advances, Transfers, Corrections and Appropriations); Feb. 2018 donations in the amount of \$73 as presented. Rock made a motion to approve the fiscal reports/transactions and to pay expenditures as presented; Mansfield seconded the motion. All were in favor of the motion.

Midkiff asked for a motion to approve continuing funding the Severance Fund at 15%. The report was emailed to the Members prior to the meeting for review. Weber made a motion to continue funding the Severance Fund at 15%; Patterson seconded the motion. Motion carried unanimously.

Midkiff solicited a motion to approve the annual financials reports submitted to the Auditor of State and the Ohio Department of Health. The reports were emailed to the Members prior to the meeting for review. Weber made a motion to approve the reports as emailed; Mansfield seconded the motion. All were in favor of the motion.

Environmental Health:

Swatzel reviewed the Feb.2018 Nuisance Status Report. There were ten investigations including three sewage complaints and seven solid waste complaints.

Swatzel provided an update on a nuisance complaint that the MCHD received in Dec. 2016 on property owned by Thomas Theiss situated at the intersection of SR 124 and Tornado Road in Racine. Photographs taken today to document current conditions at the property were circulated. The remaining debris has not been abated as ordered by the Meigs County Health Dept. (MCHD). Therefore, Swatzel recommended that Theiss be referred to the Prosecutor for further legal action. Weber made a motion to refer Theiss to the Prosecutor; Rock seconded the motion. Motion carried unanimously.

Swatzel said that he had spoken to the Prosecutor, James Stanley, about the status of two legal referrals made by the BOH involving Roland Spradlin and Linda Stobart.

Swatzel reported on the final closure of the Karrten Construction and Demolition Debris Landfill. An engineer employed by the company is working on the necessary paperwork to address nine deficiencies and on reporting. The facility was re-surveyed with 3D technology. The survey must be recorded.

Swatzel opened and presented two bids for three projects (via the OEPA WPCLF HSTS Project): Rutha Ann Sellers (29225 Grimm Rd. in Portland; Kenneth and Betty Longstreth (33146 Malloons Run Rd. in Langsville; Darrell Hawthorne (38616 Bahr Rd. in Long Bottom. The bids were as follows: JR Construction and Excavating (Jeff Russell) = \$28,274 and D&D Enterprises LLC (Robert Daniels) = \$23,395. Rock made a motion to accept the lowest bid received from D&D Enterprises LLC; Patterson seconded the motion. All were in favor of the motion.

A motion was sought to approve reaffirmation of the resolution authorizing the Health Commissioner, on the BOH's behalf, to suspend or initiate action to revoke retail food establishment/food service operation licenses in cases of clear and present danger to public health and/or immediate danger to public health. Rock made a motion to approve the resolution's reaffirmation; Mansfield seconded the motion; Patterson abstained. Motion carried.

Swatzel reported that he is closing out 2016 OEPA WPCLF HSTS Project funds. Of the \$180,000 awarded, only \$90,880 was expended. The MCHD was awarded \$180,000 for 2017-2018 and \$80,000 for 2018-2019.

Swatzel announced that the 2018 Meigs County Cleanup Day is tentatively scheduled for May 19th at the Meigs Co. Fairgrounds. Fifty volunteers are needed. OEPA did not award grant funds to the County to support this event. Many funding applications from SE Ohio were denied per Swatzel. Meanwhile, the Meigs Co. Board of County Commissioners and the Soil and Water Conservation District want to continue the event and are committing funding. The Commissioners approached OEPA for financial assistance and may have been successful. The MCHD has been asked to contribute \$2,400 for one semi-trailer in which to dispose of scrap tires.

Other New Business:

Warner, who is a Republican candidate in the May 8th Primary Election for Meigs County Common Pleas Court Judge, solicited support of the Membership as individuals as well as corporately. There was discussion about Warner's stance on various issues. After thanking the Membership for its time, Warner exited the meeting at 5:14PM.

Midkiff informed attendees that the MCHD applied for and was awarded a mini-grant in the amount of \$500 from its liability insurance provider: Public Entities Pool of Ohio. The funds are for risk-reduction initiatives. The MCHD will use the funds to replace its current paging system by buying 10 Samsung wireless intercom devices that will enhance emergency communications within MCHD offices.

Midkiff asked for a motion to approve the update of the MCHD HIPAA Policy. The policy was emailed to the Members prior to the meeting for review. Weber made a motion to approve the updated policy as emailed; Mansfield seconded the motion. Motion carried unanimously.

Midkiff announced that the MCHD's 2016-2017 will begin on March 26th and is being conducted by Charles E. Harris & Associates.

The MCHD submitted its annual subsidy application to ODH on 3/12/18. The report is due by March 1 according to Ohio law; however, the web-based reporting system used by ODH experienced technical issues and the system was unavailable. The due date was extended to 3/23/18.

The 2017 Meigs County Communicable Disease Report was emailed to the Members prior to the meeting for review. The report was compiled by Regional Epidemiologist Mikie Strite. It is available for public review on the MCHD's website and a summary is included in the 2017 MCHD Annual Report.

The 2017 MCHD Annual Report was circulated for Member review. It will be presented during the March 27th District Advisory Council Meeting and posted to the MCHD website.

Old Business:

The MCHD has received two applications to date for its AmeriCorps VISTA position via the Ohio Association of Foodbanks/Share Corps. One applicant from Indiana withdrew today. Members were asked to help advertise the position.

Miscellaneous Business:

Upcoming meetings/events include: Staff Meeting – March 14 at 8:15AM; District Advisory Council Meeting – March 27th at 6PM at the Mulberry Community Center; Employee Recognition Luncheon at noon at 113 E. Memorial Drive in Pomeroy.

The next regularly scheduled BOH Meeting will take place on 4/10/18 at 5:00 PM in the conference room of the Meigs County Health Department.

With no further business to discuss, Rock made a motion to adjourn the convention at 5:40PM.

Marc Barr, MS
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 3/13/18 meeting minutes.)

