



**Public Health**  
Prevent. Promote. Protect.

MEIGS COUNTY HEALTH DEPARTMENT

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**Board of Health Meeting Minutes**  
**March 9, 2021**

Board of Health (BOH) President Roger Gaul called the convention to order at 5:06PM.

This public meeting was offered in a conference call format in response to COVID 19 Pandemic and the State's Stay Safer Ohio Order.

In attendance in person at the Meigs County Health Dept. (MCHD): Administrator Courtney Midkiff; BOH Medical Member Wilma Mansfield, MD; BOH Member Pam Patterson; Health Commissioner Marc Barr; Director of Environmental Health Steve Swatzel.

In attendance via telephone: Gaul; BOH Member Eric Rock;

Absent was BOH Vice President Edna Weber.

Attendees recited the Pledge of Allegiance and Mansfield offered prayer.

**Approval of Meeting Minutes:**

Midkiff beseeched a motion to approve the 2/9/21 BOH Meeting Minutes as emailed. Mansfield made a motion to approve the document as emailed; Rock seconded the motion. All were in favor of the motion.

**New Business:**

Midkiff requested a motion to approve the Feb. 2021 fiscal report as presented; payment of Feb. 2021 bills as presented via the expenditure spreadsheet; the Feb. 2021 daily deposit records as submitted to the County Auditor/Treasurer as presented; Feb. 2021 medical claim billing remuneration report. There was \$10 in Feb. 2021 donations. Rock made a motion to approve the fiscal reports/daily deposits/expenditures/medical claim billing remuneration/donations as presented; Mansfield seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve the MCHD's 2020 Annual Financial Report as compiled by Fiscal Officer Jessica Snoke. The report was emailed to Members prior to the meeting for review. Availability of the report for public review will be advertised in the Pomeroy Daily Sentinel. The State has extended the submission deadline for entry of the report into the Hinkle System from March 1 to June 1, 2021 per Snoke. Gaul made a motion to approve the report as emailed; Patterson seconded the motion. All were in favor of the motion.

Midkiff solicited a motion to approve retroactively a contract by and between the MCHD and Stericycle for disposal of biohazardous materials generated at the MCHD and off-site COVID 19 vaccination clinics. Until recently, the MCHD has taken its biohazardous materials to Holzer Meigs Clinic for disposal with waste generated at that facility. Stericycle is the company used by Holzer to dispose of its biohazardous waste. The amount generated by the MCHD significantly has increased because of COVID vaccination efforts. The monthly fee, which will be paid for with grant funds through Dec. 2021, is dependent upon the weight of the waste generated. The contract was emailed to Members prior to the meeting for review. Rock made a motion to approve retroactively the contract as emailed; Mansfield seconded the motion. Motion carried unanimously.

At 5:13PM, Midkiff requested a motion to enter into Executive Session to discuss an employee's request for a salary increase. Mansfield made a motion to enter into Executive Session, which was seconded by Patterson. The motion was approved with the following roll call vote: Gaul – yes; Rock -yes; Patterson – yes; Mansfield- yes. In attendance was Gaul, Rock, Patterson, Mansfield, Midkiff, and Barr.

At 5:28PM, the meeting resumed in Regular Session with a motion by Mansfield that was seconded by Rock with the following roll call vote: Gaul – yes; Rock -yes; Patterson – yes; Mansfield- yes. In attendance was Gaul, Rock, Patterson, Mansfield, Midkiff, Swatzel and Barr.

Patterson made a motion to increase the hourly rate of WIC Certifying Health Professional Jenna Petry, RN to \$21.86 effective March 15, 2021. Rock seconded the motion. All were in favor of the motion.

### **Environmental Health:**

The Feb. 2021 Nuisance Status and Animal Bite Reports were emailed to the Membership for review prior to the meeting. There were five nuisances in total = three COVID 19 related investigations; one solid waste investigation and one other complaint involving a rental reviewed.

It was noted that the State of Ohio is investigating local food service operation Mi Boyz Barr & Grill for alleged violations of State COVID 19 orders and other laws.

There were two animal bites investigated in Feb. 2021 involving a dog and a cat.

Swatzel announced that the OEPA awarded the MCHD \$150,000 with which to administer the WPCLF Project through Nov. 2022.

The MCHD applied for \$19,969 via the OEPA Mosquito Grant to conduct surveillance, public education, open dump cleanup, contracted spraying and scrap tire disposal efforts throughout the County.

The MCHD applied for \$15,287 via OEPA's Litter Control Grant on behalf of Meigs County for the 2022 Meigs County Cleanup Day. A 20% match is required from local sources including, but not limited to the MCHD. If awarded, some of the monies would be used for equipment rental to save wear and tear on County or Township owned equipment. The application required the County to charge .50 per tire from participants.

Meanwhile, the 2021 Meigs County Cleanup Day is scheduled for May 15<sup>th</sup> from 9AM-2PM at the Meigs Co. Fairgrounds. Swatzel noted that the assistance of at least 50 volunteers is needed to offer the event; he encouraged volunteer solicitation.

There were two WPCLF projects for which bids were submitted. 1. Theron Durham 35855 Vance Road Pomeroy (Repair), Kenneth DeLong 39670 Lee Road Pomeroy (Replacement). Dias Septic Services submitted a complete bid for \$10,946 and Duncan & Daniel Enterprises submitted a complete bid for \$17,254. Mansfield made a motion to accept the lowest bid from Dias; Patterson seconded the motion. Motion carried unanimously. 2. Doris Mertz 34770 Ball Run Road Pomeroy (Replacement), Gary Gordan 30575 State Route 325 Vinton (Replacement). Dias Septic Service submitted a complete bid for \$18,550 and Duncan & Daniels submitted a complete bid for \$20,571. Patterson made a motion to accept the lowest bid from Dias; Rock seconded the motion. All were in favor of the motion.

Swatzel presented a septic variance request from Travis Murrey, who owns property on Lick Skillet Road in Reedsville on which he wants to situate a mobile home. Regulations for new sites/systems require use of standard two-foot-wide trenches, which are not feasible at this location per Swatzel. Swatzel advised that three-foot-wide trenches are necessitated. Rock made a motion to approve the variance request as presented; Mansfield seconded the motion. All were in favor of the motion.

**Other New Business:**

None.

**Old Business:**

The roof on the Meigs Multi-Purpose Health Center (in which the MCHD is situated) continues to leak. Midkiff composed a letter (which Gaul signed on the BOH's behalf) and sent it to the Board of County Commissioners inviting the Commissioners to attend today's BOH Meeting for discussion. No County Commissioner was in attendance to discuss plans for needed roof repairs or replacement. Rock offered to attend an upcoming Board of County Commissioner Meeting to present the BOH's concern about their provision of suitable space for the MCHD as per ORC 3709.34.

Meanwhile, Midkiff reported that New Era Broadband has experienced technical difficulties with the installation of the buzz-in security system at the MCHD's main entrance that have caused delays. Midkiff also noted that Eagle Carports, whose bid was selected by the BOH for the installation of a four-bay carport for MCHD use, still has not followed through with getting questions answered about initiating the order. Also, the MCHD received the VIN and invoice for the Ford F250 pickup it ordered from Don Wood; consequently, the County Auditor will now release the check for payment when the vehicle is delivered. Finally, the MCHD is out of storage space for PPE provided by the State. The MCHD is collaborating with Meigs EMA to secure storage space at its location on Pomeroy Pike and to see if weekly shipments can be stopped.

There was significant discussion about the MCHD's response to COVID 19. The FDA approved the one-dose Johnson & Johnson vaccine for emergency use only in the US. The MCHD has received one shipment to date and plans to use initial doses for first responders before offering it to the public. The regional mass vaccination report shows that 19% of the region's population has been vaccinated against the virus to date. Hospital ICU thresholds are at less than 80% capacity. Locally, the MCHD will begin having residents use the State's scheduling system to self-register for its vaccination clinics. The MCHD intends to contract for the services of two LPNs (via another grant offered by ODH) for case investigation, contact tracing and vaccine administration. In the past week, Meigs has had approximately two positive cases reported; no hospitalizations; no deaths. Governor Mike DeWine has indicated that when Ohio reaches 50 positive cases

per 100,000 residents, he will begin to retract the State's COVID orders/guidelines. Meanwhile, Barr (who continues to communicate weekly with County school superintendents) relayed that the schools are planning spring events such as proms and outdoor graduation ceremonies following State guidance. School requirements can exceed State guidance. Barr shared some details of school plans for these events.

The MCHD applied to its Public Health Accreditation Board (PHAB) Specialist for and received a 90-day extension of the due date for its Accreditation Committee Action Requirement (ACAR). Work efforts are being delayed because of the MCHD's COVID response. The new deadline is Dec. 3, 2021. An additional extension request can be made if needed, but would have to be approved by the actual PHAB.

**Miscellaneous Business:**

Barr announced that the Meigs County Child Fatality Review Board (CFRB) would be convened by the MCHD on March 11<sup>th</sup> to review one child death from 2020. Per Ohio Revised Code, Section 307.623, the CFRB is charged with reviewing the deaths of all children under eighteen years of age who, at the time of death, were residents of the county.

An upcoming event is the March 10<sup>th</sup> Staff Meeting beginning at 8:15AM.

The in-person 2021 District Advisory Council (DAC) Meeting is scheduled for March 23<sup>rd</sup> at 6PM in the Rutland Bottle Gas Building, which is located at the Meigs Co. Fairgrounds. Rock, Gaul and Mansfield indicated that they planned to attend while Patterson advised that she would be out of town. Midkiff will contact Weber to see if she is planning to attend.

Members deferred viewing a presentation entitled Performance Management from the 2019 OABH Resource DVD.

**Adjournment:**

The next BOH Meeting will take place on 4/13/21 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting was adjourned at 6:16 PM with a motion by Rock.

Marc Barr, MS  
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 3/9/21 meeting minutes.)

