



**Public Health**  
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MEIGS COUNTY HEALTH DEPARTMENT

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**Board of Health Meeting Minutes**  
**Feb. 9, 2021**

Board of Health (BOH) President Roger Gaul called the convention to order at 5:01PM.

This public meeting was offered in a conference call format in response to COVID 19 Pandemic and the State's Stay Safer Ohio Order.

In attendance in person at the Meigs County Health Dept. (MCHD): BOH Vice President Edna Weber; Administrator Courtney Midkiff; BOH Medical Member Wilma Mansfield, MD; Health Commissioner Marc Barr; BOH Member Eric Rock; Director of Environmental Health Steve Swatzel, who entered at 5:35PM.

In attendance via telephone: Gaul; BOH Member Pam Patterson.

Attendees recited the Pledge of Allegiance and Weber offered prayer.

Attendees commended MCHD staff for its continued efforts in COVID 19 response.

**Approval of Meeting Minutes:**

Midkiff beseeched a motion to approve the 1/12/21 BOH Meeting Minutes as emailed. Rock made a motion to approve the document as emailed; Mansfield seconded the motion. All were in favor of the motion.

**New Business:**

Midkiff requested a motion to approve the Jan. 2021 2020 fiscal report as presented; payment of Jan. 2021 bills as presented via the expenditure spreadsheet; the Jan. 2021 daily deposit records as submitted to the County Auditor/Treasurer as presented; Jan. 2021 medical claim billing remuneration report. There were no Jan. 2021 donations. Gaul made a motion to approve the fiscal reports/daily deposits/expenditures/medical claim billing remuneration as presented; Rock seconded the motion. Motion carried unanimously.

Midkiff asked for a motion to approve the Health Department Information System (HDIS) -Environmental, Community & Public Health, Vital Statistics, and Management Modules1 Year Software Maintenance and Support Agreement, which was emailed to Members prior to the meeting for review. The agreement states that it will automatically renew for successive one-year terms unless 60 days' notice is provided prior to the renewal. Midkiff assured Members that the MCHD will review and sign the agreement on an annual basis.

Mansfield made a motion to approve the agreement as emailed; Weber seconded the motion. All were in favor of the motion. (Note: Midkiff emailed the accompanying annual invoice in the amount of \$2,138.25 to Members after the meeting as requested.)

**Environmental Health:**

The Jan. 2021 Nuisance Status and Animal Bite Reports were emailed to the Membership for review prior to the meeting. There were 13 nuisances in total = nine COVID 19 related investigations; one sewage investigation; one housing investigation involving pests; one food service operation investigation; one solid waste complaint were reviewed.

There was one animal bite investigated in Jan. 2021 involving a dog.

**Other New Business:**

None.

**Old Business:**

Midkiff noted that the roof on the Meigs Multi-Purpose Health Center (in which the MCHD is situated) continues to leak during periods of heavy rain/snow accumulation. Midkiff alerted County Commissioner Tim Ihle via email on Feb. 1st of a significant leak that nearly damaged a lap top. Meanwhile, leaks continue to damage ceiling tiles previously replaced by the Board of County Commissioners. County Maintenance Person: Ronnie Casto has visited the MCHD on several occasions to assess leaks and has stated that he would follow up with Ihle about needed repairs. After discussion, the Membership agreed to issue a letter to the County Commissioners citing their concerns about the leaking roof as well as inquiring about additional building space for the MCHD when the Meigs County Council on Aging, Inc. relocates to its renovated facility in Middleport. Midkiff will compose the letter (which will be signed by Gaul on the BOH's behalf) inviting the Commissioners to attend the March 9<sup>th</sup> BOH Meeting for discussion.

Meanwhile, two 32-inch flat screen TVs were installed by Contractor Rick Walker for use in the conference room, which is also used as an emergency operation center. In addition, the installation of a buzz in door (with keypad and camera1) entry has been previously discussed and generated BOH Member interest for use at the MCHD's public entrance for staff convenience and safety. Since the Jan. 2021 BOH Meeting, a revised quote was obtained from New Era Broadband Services and emailed to Members for approval prior to the meeting to facilitate ordering of necessary parts and timely installation. This system as well as the use of a new digital thermometer will alleviate some employees' workloads.

There was significant discussion about the MCHD's response to COVID 19. Meigs County's current caseload (as many Ohio counties' caseloads) continues to increase from community spread of the virus, thus, Meigs County remains at RED on the State's Public Health Advisory System. In the past week, there have been 70 new positive cases in the County, which averages 10 per day. With outbreaks in the County's long term care facilities, there were 6 hospitalizations and three deaths recently reported by the MCHD. Barr continues to participate in weekly state-wide calls with the Governor and other local health departments. To date, clinics have been offered to those eligible in the State-determined Phases 1A and 1B in Meigs County and across Ohio. Per Barr, Ohio hospital ICUs presently are at less than 70% of capacity serving COVID patients because fewer positive cases are necessitating critical care. The Governor is getting requests to issue standardized guidance for large school events. Locally, Barr has advised the County's three educational districts to submit plans to the MCHD for approval until State-wide guidance is available. Rock thanked Barr for emailing weekly updates. Barr reported that vaccination shipments likely will remain

limited throughout Feb. until Johnson & Johnson's vaccine is approved and available perhaps in mid-March. The MCHD was selected by Southern Local and Carleton School to provide vaccine to adult personnel. Barr is uncertain if the State will send separate vaccine shipments for school personnel or if the doses will come out of normal weekly shipments via which doses are allotted for those in Phases 1A and 1B.

The in-person 2021 District Advisory Council (DAC) Meeting is scheduled for March 23rd at 6PM in the Rutland Bottle Gas Building, which is located at the Meigs Co. Fairgrounds. The building will allow for social distancing. Boxed meals will be purchased from Subway for attendees. Weber and Gaul's BOH Member terms expire in March 2021. Both indicated that they would accept another five-year term if elected by the DAC.

**Miscellaneous Business:**

Midkiff announced that the MCHD would be applying to the Public Health Accreditation Board for a 90-day extension of the due date for its Accreditation Committee Action Requirement (ACAR), which is due in Sept. 2021. Work efforts are being delayed because of the MCHD's COVID response.

Upcoming events include: Feb. 10 – Staff Meeting 8:15AM; Feb. 15 – Closed for Presidents' Day.

Members deferred viewing a presentation entitled Performance Management from the 2019 OABH Resource DVD.

**Adjournment:**

The next BOH Meeting will take place on 3/9/21 at 5:00 PM in the conference room of the MCHD.

With no further business to discuss, the meeting was adjourned at 6:02PM with a motion by Mansfield.

Marc Barr, MS  
Health Commissioner

(Administrator Courtney C. Midkiff, BSC transcribed the 2/9/21 meeting minutes.)

